



**Beverley District High School**  
**School Board Meeting #6 - Room 2 ICT Lab**  
**MINUTES**

**Independent Public School - Successful, Supportive, Sustainable**

<b>DATE:</b>	15 <sup>th</sup> September, 2022	<b>TIME:</b>	4:45pm for a 5:00pm start	<b>CHAIRPERSON:</b>	Damien Murray	<b>MINUTE SECRETARY:</b>	Alisha Murray
<b>ATTENDEES:</b>	Damien Murray (Parent - Chair), Darrell Hagan (Parent), Vanessa Hewitt (Parent), Adrian Lister (Principal), Samantha Gollan (Staff), Sally Kilpatrick (Staff)						

#	Time	Item	Who will Lead?	Status	Discussion / Progress / Note / Confirm / Report	Action and/or Timeline, Notes
1.0	5:00	<b>Welcome and Apologies</b>				
1.1		Opening and welcome. Acknowledgement of Country.	Chair and Principal	Note	Apologies: Deb Kitai, Michael Barrett-Lennard, Alisha Murray	Absentees: Nil. <u>Terms of Reference 10.1: Quorum</u> At a meeting, fifty per cent of members present in person at a Board meeting constitute a quorum. (N.B This includes electronic means). <b>See # 4.1 below.</b>
1.2		Confirmation of the Agenda.	Chair	Confirm	Call for late General Business items.	
2.0	5:05	<b>Disclosure of Interests</b>				
2.1			Chair	Note	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	Nil.
3.0	5:07	<b>Minutes of Previous Meeting</b>				
3.1		Review previous meeting minutes.	Chair	Confirm	Endorsement of the previous meeting minutes as an accurate representation of the meeting. Emailed Meeting Minutes #5 Monday 29/08/2022 1.58pm.	Moved: Darrell Hagan Seconded: Sally Kilpatrick
4.0	5:15	<b>Actions Arising from previous</b>				
4.1		Carryover: General Business.	Chair	Note	Carryover: Discussion from previous meeting not completed. (General Business).	Nil.
5.0	5:20	<b>Correspondence</b>				
5.1		IN: • Nil  OUT: • Letter of Support > Beverley Stations Arts In The House	Adrian	Note	• Nil.  • To support new application for funding community and school-based Arts programs.	Nil.  <b>Attachment 1:</b> Letter of Support > Beverley Station Arts In The House

6.0	5:25	<b>Agenda Items</b> Principal Report.	Adrian	Note	<ul style="list-style-type: none"> <li>Principal to provide report.</li> </ul>	<ul style="list-style-type: none"> <li>Public Holiday &gt; National Day of Mourning Queen Elizabeth II confirmed as Thursday 22<sup>nd</sup> September 2022.</li> <li>Staffing Update provided on staff retirements, movements and planning for 2023.</li> <li>Fogarty Whole School Improvement Project update and discussion concerning Fogarty presentation to School Board at Term 4 Meeting.</li> <li>Aboriginal Education &gt; Stephen Michael Foundation. Information provided concerning a new partnership and the Rising Leaders Program.</li> <li>Three-week pilot program possibly in Term 4 2022 with full program implementation in 2023.</li> <li>Beverley DHS Annual Report 2021 DRAFT will be forwarded to School Board for review.</li> <li>Spring Back to Beverley - School Open between 12.00pm and 3.00pm Saturday 24<sup>th</sup> September 2022. Admin, 2 x secondary classrooms, two x primary classrooms, and school library will be open with many displays. Sharlee Higgins has done a fantastic job in managing this project and sourcing the display memorabilia and artefacts.</li> <li>Opening of Beverley Playgroup Nature Play Space will also take place on this day.</li> <li>Discussed enrolment numbers and trends. About to exceed n=180.</li> </ul>
6.1						
6.2		Our School Moral Purpose.	Adrian	Note	<ul style="list-style-type: none"> <li>Presentation of Our School Moral Purpose to School Board.</li> </ul>	<b>Attachment 2:</b> Our School Moral Purpose. <ul style="list-style-type: none"> <li>Board very supportive of moral purpose as presented.</li> <li>Discussed displaying prominently throughout the school and in new iteration of School Business Plan 2023 - 2025.</li> </ul>
6.3		School Business Plan 2023 - 2025 Planning.	Adrian	Discuss	<ul style="list-style-type: none"> <li>Discussion on moving forward with next iteration &gt; School Business Plan 2023 - 2025.</li> </ul>	From School Board Meeting #4 6.7: <ul style="list-style-type: none"> <li>Due to significant work being undertaken by the school through whole school improvement program engaged with Fogarty Foundation &gt; Current School Business Plan may roll-over into first six months of 2023.</li> </ul>



6.4	National School Opinion Surveys 2022.	Adrian	Discuss	<ul style="list-style-type: none"> <li>Initial set-up complete. Need to include questions that School Board would like responses. Inclusive of students, staff, and parents.</li> </ul>	<ul style="list-style-type: none"> <li>In email of Meeting #6 minutes to School Board each school board member to consider two questions for inclusion in each of the staff, student and parent survey instruments.</li> <li>Questions may be open-ended or closed (e.g. Rating scale, Yes/No response, Agree or disagree, comment).</li> </ul>
6.5	Fogarty School Board Briefing.	Adrian	Discuss	<ul style="list-style-type: none"> <li>Term 4 &gt; as mentor not available from September onwards.</li> </ul>	<p>Tuesday 25<sup>th</sup> October 2022 3.30pm &gt; School Board Meeting #7.</p> <ul style="list-style-type: none"> <li>Agreed to meeting at this time.</li> <li>Fogarty Presentation to be 20 – 30 minutes in duration with Q and A at the end.</li> </ul>
7.0	<b>6:20</b>				
7.1	Finance Report	Adrian	Note Confirm	<ul style="list-style-type: none"> <li>One Line Budget Review.</li> <li>Consolidated Financial Report Cash &amp; Salary.</li> <li>Comparative Budget.</li> <li>Beverley DHS Finance Committee Meeting Minutes.</li> </ul>	<p><b>Attachment 3:</b> One Line Budget Summary.  <b>Attachment 4:</b> Consolidated Report Cash &amp; Salary.  <b>Attachment 5:</b> Comparative Budget.  <b>Attachment 6:</b> Beverley DHS Finance Committee Meeting Minutes.</p> <ul style="list-style-type: none"> <li>Finance Report noted and confirmed by School Board.</li> <li>Presentation of Finance Committee Minutes a positive and well-received addition to financial reports.</li> </ul>
8.0	<b>6:25</b>				
8.1	General Business School ICT	Chair	Discuss	<ul style="list-style-type: none"> <li>Discussed current school ICT needs and future requirements.</li> <li>ICT curriculum and the need for students, and staff, to be digitally literate.</li> <li>Bring Your Own Devices (BYOD) also mentioned.</li> </ul>	<ul style="list-style-type: none"> <li>Further information to be shared with School Board when Reserve Planning completed by Principal and MCS.</li> </ul>
8.2	Shire of Beverley > Water Transfer to School Dam	Chair	Noted	<ul style="list-style-type: none"> <li>Shire of Beverley transfer of water to school dam noted.</li> </ul>	
9.0	Next Meeting:			Tuesday 25 <sup>th</sup> October 2022 (Term 4 - Week 3) > Fogarty Mentor Su Wilson to attend.	
	Number 7 of 2021	Chair	Note	Time: 3.30pm	Date: 15/09/2022
10.0	Meeting close	Chair	Confirm		Meeting closed at 6.25pm

  
Signed (Chair)

25/10/2022  
Date: