



Beverley District High School
School Board (Meeting #4) – Room 2 ICT
MINUTES

Independent Public School - Successful, Supportive, Sustainable

DATE:	15 th June, 2023	TIME:	4:50pm for a 5:00pm start	CHAIRPERSON:	Darrell Hagan	MINUTE SECRETARY:	Aliesha Murray
ATTENDEES:	Darrell Hagan (Parent), Vanessa Hewitt (Parent), Carly Veitch (Parent), Adrian Lister (Principal), Sally Kilpatrick (Staff), Narelle Bailey (Staff), Michael Barrett-Lennard (Community Member) and Aliesha Murray (Minute Secretary).						

#	Time	Item	Who will Lead?	Status	Discussion / Progress / Note / Confirm /Report	Action and/or Timeline, Notes
1.0	5:00	Welcome and Apologies				
1.1		Opening and welcome. Acknowledgement of Country.	Chair and Principal	Note	Apologies: Nil.	Absentees: <u>Terms of Reference 10.1: Quorum</u> At a meeting, fifty per cent of members present in person at a Board meeting constitute a quorum. (N.B This includes electronic means).
1.2		Confirmation of the Agenda.	Chair	Confirm	Call for late General Business items.	<u>See # 4.1 below.</u>
2.0	5:05	Disclosure of Interests				
2.1			Chair	Note	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	Nil
3.0	5:07	Minutes of Previous Meeting				
3.1		Review previous meeting minutes.	Chair	Confirm	Endorsement of the previous meeting minutes as an accurate representation of the meeting. Emailed Tuesday 13/05/2023 2.52pm. Correction to date on first page	Moved: Vanessa Hewitt Seconded: Carly Veitch
4.0	5:15	Actions Arising from previous				
4.1		Carryover: General Business.	Chair	Note	Carryover: Discussion from previous meeting not completed. (General Business).	<ul style="list-style-type: none"> Year 6 Leavers T-shirt design was approved by School Board via email. Feedback from some parents that the students voted on the design and it may be relevant to consider Ballardong country. Narelle clarified that the students voted on many different designs (indigenous and non-indigenous).

5.0	5.20	Correspondence				
5.1		IN: • Nil	Adrian	Note		Nil.
		OUT: • Nil	Adrian	Note		
6.0	5.25	Agenda Items				
6.1		Principal Report.	Adrian	Note	• Principal to provide report.	• Principal Report provided at meeting. • See attached.
6.2		Secondary Perceptions and Directions.	Adrian	Discuss	<ul style="list-style-type: none"> Review of Secondary curriculum delivery, programs, and offerings. Future proofing and plan for a rigorous Secondary program at Beverley DHS. 	<ul style="list-style-type: none"> Targeted Initiatives > Use of Secondary DHS Funding on grounds and classroom projects. Adrian is in application process for Stephen Michael Foundation to work with Beverley DHS, Brookton DHS, Quairading DHS and York DHS Aboriginal girls to increase engagement. Funding from Statewide Services. \$238,000.00 to fund initiative for one year. Beverley DHS will be Lead School in this Hub arrangement.
6.3		School Business Plan 2023 - 2025 DRAFT.	Adrian	Note	• Presentation to Board of DRAFT School Business Plan 2023 - 2025.	<p><u>Provided</u> at meeting:</p> <ul style="list-style-type: none"> DRAFT School Business Plan 2023 – 2025. To be modelled in a 3 layered document <ol style="list-style-type: none"> Strategic Overview – Summarised view of priority areas – promotional parent friendly document Strategic direction outlined and explained (the narrative and context around the Strategic Overview) with Whole School Improvement Plan and KPIs. Operational Planning set with targets to achieve year on year. <p>School Business Plan to be published at the start of Term 3. Current plan was extended for six months as per Director General approval and Board approval at end of 2022. Plan to be uploaded to website on completion.</p>
6.4		NAPLAN Data 2023.	Adrian	Note	• School Board to develop and strategise opportunities to further promote the school in various forums and meetings.	<ul style="list-style-type: none"> SCSA has yet to release data. Postponed until the School Board Meeting following release of NAPLAN Data.

6.5		Workforce Plan and Reserves.	Adrian	Note	<ul style="list-style-type: none"> Planning and overview. 	<ul style="list-style-type: none"> This is in progress. Draft of future reserve plan being prepared. Workforce Planning is currently be reviewed.
6.6		Policy Reviews 2023.	Adrian	Note	<ul style="list-style-type: none"> Update on Policy Reviews for 2023. 	<ul style="list-style-type: none"> Behaviour Support Policy is currently being reviewed to move more into line with our positive PBS and the Department Policy changes. Excursion Policy to be reviewed late Term 3 / Term 4 Staff Health and Wellbeing Action Plan (Adrienne Hornby – Health and Wellbeing consultant) being developed and finalised Term 4.
7.0	6:10	Reports				
7.1		Finance Report.	Adrian	Note Confirm	<ul style="list-style-type: none"> Operational One Line Budget Summary. Consolidated Financial Report Cash & Salary. Beverley DHS Finance Committee Minutes. 	<p>Attachment 1: One Line Budget Summary. Attachment 2: Consolidated Report Cash & Salary. Attachment 3: Comparative Budget. Attachment 4: Beverley DHS Finance Committee</p> <ul style="list-style-type: none"> We are on target to spend the department recommendation of 96% spend. Variance is mainly due to the Secondary Targeted Initiative Finance Committee Minutes Water Budget clarified. There was an issue with the pump causing a higher use of water, and we must be cautious with this budget due to impacts of dry years and the effect on the bore water.
8.0	6:15	General Business				
8.1		Student Leader Questions	Michael	Discuss	<ul style="list-style-type: none"> Student Leader questions 	<ul style="list-style-type: none"> Michael suggested the addition of the questions for student leaders be placed on the next agenda. Item to be added to next School Board Meeting Agenda.
8.2		Board Membership	Darrell	Discuss	<ul style="list-style-type: none"> Independent general board members discussion. Darrell suggested bringing Damien Murray back as a co-opted member. Parent Nominations. No nominations were received. 	<ul style="list-style-type: none"> Further discussion following Council and Board advice about Damien's eligibility as he is still a parent. Board members to approach parents who might be interested in joining the board. Adrian to put out an additional nomination for parent board member to go out in Principal's Newsletter next week.

9.0	6:30	Next Meeting:			3 rd August 2023 (Term 3 - Week 3)	
		Number 5 of 2023	Chair	Note	Time: 5.00pm	Date: 15/06/2023
10.0		Meeting close	Chair	Confirm		Meeting closed at 6.30pm


 Signed (Chair)

03/08/2023
 Date: