



**Beverley District High School
School Board Meeting #3 - Room 2 ICT Lab
MINUTES**

Independent Public School - Successful, Supportive, Sustainable

DATE:	11 th May, 2022	TIME:	6:50pm for a 7:00pm start	CHAIRPERSON:	Damien Murray	MINUTE SECRETARY:	Aliasha Murray
ATTENDEES:	Damien Murray (Parent), Darrell Hagan (Parent), Deb Kitai (Parent), Vanessa Hewitt (Parent), Adrian Lister (Principal), Samantha Gollan (Staff), Sally Kilpatrick (Staff), Michael Barrett-Lennard (Community Member - via MS Teams) and Aliasha Murray (Minute Secretary).						

#	Time	Item	Who will Lead?	Status	Discussion / Progress / Note / Confirm / Report	Action and/or Timeline, Notes
1.0	7:00	Welcome and Apologies				
1.1		Opening and welcome. Acknowledgement of Country.	Chair and Principal	Note	Apologies: Aliasha Murray (Secretary).	Absentees: <u>Terms of Reference 10.1: Quorum</u> At a meeting, fifty per cent of members present in person at a Board meeting constitute a quorum. (N.B This includes electronic means). See # 4.1 below.
1.2		Confirmation of the Agenda.	Chair	Confirm	Call for late General Business items.	
2.0	7:05	Disclosure of Interests				
2.1			Chair	Note	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	Nil.
3.0	7:07	Minutes of Previous Meeting				
3.1		Review previous meeting minutes.	Chair	Confirm	Endorsement of the previous meeting minutes as an accurate representation of the meeting. Emailed Monday 13/12/2021 5.02pm.	Moved: Darrell Hagan Seconded: Vanessa Hewitt
4.0	7:15	Actions Arising from previous				
4.1		Carryover: General Business.	Chair	Note	Carryover: Discussion from previous meeting not completed. (General Business).	Nil.
5.0	7:20	Correspondence				
5.1		IN: <ul style="list-style-type: none"> ICT Bandwidth at Beverley DHS 	Adrian	Note	<ul style="list-style-type: none"> Email from ICT Risk and Resource Planning delaying upgrade until June (Due to Telstra Network Exchange issues in Beverley). Principal requested support for interim to increase bandwidth. 	Attachment 1: Email from ICT Risk and Resource Planning. ACTION: Most recent advice is that school is to receive 400mbps within weeks.

					<ul style="list-style-type: none"> Nil. 	
6.0	7.25	Agenda Items				
6.1		Principal Report.	Adrian	Note	<ul style="list-style-type: none"> Principal to provide report. 	<p>Attachment 2: Principal Report. General discussion and clarification. Principal Report accepted.</p> <ul style="list-style-type: none"> Fogarty Survey Data Presentation. Sally and Adrian presented a selection of Fogarty Survey data representing the data from staff, teachers, students and parents. Very healthy data with some challenges in key areas. <p>ACTION:</p> <ul style="list-style-type: none"> Data to be shared with whole staff shortly. This data will inform the next iteration of the School Business Plan 2023 - 2025. It is critical that the data is examined and opportunities identified to solidify Beverley DHS as an optimal school.
6.2		Fogarty Survey Data Presentation.	Adrian Sally	Discuss	<ul style="list-style-type: none"> Presentation of Beverley DHS Fogarty Survey Data. 	
6.3		Secondary Perceptions and Directions.	Adrian	Discuss	<ul style="list-style-type: none"> Review of Secondary curriculum delivery, programs and offerings. Future proofing and plan for a rigorous Secondary program at Beverley DHS. 	<p>Long discussion around SIDE implementation and Transition Program for students moving from primary to secondary.</p> <p>ACTION:</p> <ul style="list-style-type: none"> Parent Information Sessions along with opportunities for primary students to spend some time in secondary. The timely promotion and publication of more relevant information so that students and parents are able to make informed decisions.
6.4		Development of Student Leader Questions.	Adrian	Discuss Confirm	<ul style="list-style-type: none"> Questions for Student Leaders attending next School Board Meeting in Week 7 at 4.00pm. 	<p>ACTION:</p> <ul style="list-style-type: none"> School Board members to email Adrian with questions. Fogarty Student survey data to inform question to be developed. Adrian and Sally to work with Student Leaders to prepare them for next Board Meeting.
6.5		Workforce Plan and Reserves Plan.	Adrian	Note	<ul style="list-style-type: none"> Updated Workforce Plan and DRAFT Reserves Plan. 	<ul style="list-style-type: none"> Postponed until School Board Meeting #4.
6.6		DRAFT Calendar of Events	Adrian	Note	<ul style="list-style-type: none"> DRAFT Calendar of Events. 	<ul style="list-style-type: none"> Postponed until School Board Meeting #4.

					<ul style="list-style-type: none"> • Nil. 	
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7.0	8:25	Reports					
7.1		Finance Report.	Adrian	Note Confirm	<ul style="list-style-type: none"> Funding Agreement for Schools 2022. One Line Budget Summary. Consolidated Financial Report Cash & Salary. Comparative Budget. 	<p>Attachment 3: Funding Agreement for Schools 2022. Attachment 4: One Line Budget Summary. Attachment 5: Consolidated Report Cash & Salary. Attachment 6: Comparative Budget. ACTION: Funding Agreement noted and confirmed by School Board Chair and Principal.</p>	
8.0	8:40	General Business					
8.1		School Board Fogarty Briefing	Adrian	Confirm	<ul style="list-style-type: none"> Discuss details and determine plan / dates / schools. 	Half-day School Board Briefing. Still to be determined.	
		Home Economics Transportable	Adrian	Note	<ul style="list-style-type: none"> Finalised Riskcover Assessment. 	Meeting with Facilities 19/05/2022.	
		Clean Energy Funding	Damien	Note	<ul style="list-style-type: none"> Round Two now open to schools. 	School may not meet eligibility requirements due to our school socio-economic index. ACTION: Adrian to investigate and decide whether to proceed with Funding Application.	
9.0	8:58	Next Meeting:		Note	8 th June, 2022 (Term 2 - Week 7)		
		Number 4 of 2021	Chair	Note	Time: 4.00pm	Date: 11/05/2022	
10.0		Meeting close	Chair	Confirm		Meeting closed at 8.58pm	


 Signed (Chair)

15/6/2022.
 (Date)