



**Beverley District High School
School Board Meeting - Room 2 ICT
MINUTES**

Independent Public School - Successful, Supportive, Sustainable

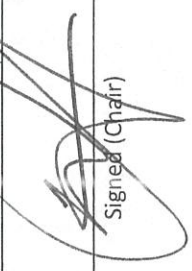
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| DATE: | 23 rd February, 2023 | TIME: | 4:50pm for a 5:00pm start | CHAIRPERSON: | Darrell Hagan | MINUTE SECRETARY: | Aliesha Murray |
| ATTENDEES: | Darrell Hagan (Parent), Deb Kitai (Parent), Vanessa Hewitt (Parent), Carly Veitch (Parent), Adrian Lister (Principal), Sally Kilpatrick (Staff), Narelle Bailey (Staff), Michael Barrett-Lennard (Community Member) and Aliesha Murray (Minute Secretary). | | | | | | |

| # | Time | Item | Who will Lead? | Status | Discussion / Progress / Note / Confirm /Report | Action and/or Timeline, Notes |
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| 1.0 | 5:00 | Welcome and Apologies | | | | |
| 1.1 | | Opening and welcome. Acknowledgement of Country. | Chair and Principal | Note | Apologies: 1 | Absentees: Terms of Reference 10.1: Quorum At a meeting, fifty per cent of members present in person at a Board meeting constitute a quorum. (N.B This includes electronic means). |
| 1.2 | | Election of Chair / Confirmation of New School Board Member. | Adrian | Confirm | To elect School Board Chair based on nominations received and confirm new School Board members based on recent election result. | Darrell Hagan was nominated by Michael Barrett-Lennard via email as per Terms of Reference. As the only nomination received Darrell was elected as School Board Chairperson unopposed. |
| 1.3 | | Confirmation of the Agenda. | Chair | Confirm | Call for late General Business items. | See # 4.1 below. |
| 1.4 | | Terms of Reference and Code of Conduct. | Chair | Confirm | <ul style="list-style-type: none"> Review Terms of Reference/ Code of Conduct / Meeting, Protocols for BDHS School Board. Board Membership Tracker. | Attachment 1: BDHS Board Terms of Reference. Attachment 2: Code of Conduct & Meeting Protocols. Board Membership Tracker to be provided at meeting. |
| 2.0 | 5:15 | Disclosure of interests | | | | |
| 2.1 | | | Chair | Note | Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict. | No conflicts listed or identified. |
| 3.0 | 5:20 | Minutes of Previous Meeting | | | | |
| 3.1 | | Review previous meeting minutes. | Chair | Confirm | Endorsement of the previous meeting minutes as an accurate representation of the meeting. Emailed Monday 07/12/2022 10.42am. | Moved: Darrell Hagan Seconded: Vanessa Hewitt |

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| 4.0 | 5:25 | Actions Arising from previous Carryover: General Business. | Chair | Note | Carryover: Discussion from previous meeting not completed. (General Business) | Nil. |
| 4.1 | | | | | | |
| 5.0 | 5:30 | Correspondence | | | | |
| 5.1 | | IN: o SCSA > Changes to NAPLAN 2023. o DG Day 1 Welcome Email. OUT: Nil | Adrian | Note | <ul style="list-style-type: none"> See attached. See attached. | <p>Attachment 3: NAPLAN Changes 2023.</p> <ul style="list-style-type: none"> Testing moved to Term 1 (instead of Term 2). No more national minimum standard. Bands have been removed and replaced with 4 benchmarks. <p>Attachment 4: DG Day 1 Welcome Email.</p> |
| 6.0 | 5:40 | Agenda Items | | | | |
| 6.1 | | Principal Report. | Adrian | Note | <ul style="list-style-type: none"> Principal to provide report. BDHS Policy Reviews 2023. | <p><u>To be provided</u> at meeting:</p> <ul style="list-style-type: none"> Principal Report tabled. As a school we celebrate 150 years of public education and schooling in Beverley. We will work to develop a series of commemorative events throughout 2023 in which as a school and community we can celebrate the significance of schooling in Beverley and current achievements of the school. 173 students on our current roll, when we were only forecasting 164 students in August last year. Review will be undertaken after Census is confirmed on Monday 20/02/2023. Some changes may be implemented to maximise student achievement and progress across K - 12. Instrumental Music: We have grown from two classes in 2022 to five instrumental music classes this year. We have three clarinet classes (Yr5, 6 & 7), one flute class (Yr. 5), and one saxophone class (Yr. 7). In partnership with YouthCare we have been able to select and appoint a new School Chaplain. Mr Warren (Wazza) Harvey will be our new School Chaplain. He has significant experience as a School Chaplain and Youth Counsellor, and also is the School Chaplain at both Goomalling PS and Wyalkatchem DHS. |

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| | | | | <ul style="list-style-type: none"> • School of Isolated and Distance Education (SIDE) Year 7 – 12. • All Year 7 - 10 students are enrolled in School of Isolated and Distance Education (SIDE) courses in Mathematics and English. • A Vocational Education and Training (VET) Certificate I in AgriFoods is also being delivered to Year 9 and 10 students. • The Compass Parent Portal is now available. As a school we will be using COMPASS for much of our communication with parents. An email invite was sent to all parents with a username and temporary password. We encourage all parents to be able to access the COMPASS Portal and Mobile App (on Apple and Google Play). • After a review of our communication methods and the significant duplication across our regular communication platforms a school newsletter will no longer be published. We will continue to publish a regular update for parents and the community in the Blarney and with COMPASS now online the need for a newsletter becomes obsolete. A fortnightly Principal's Message will be posted on COMPASS. • Updates concerning the Stephen Michael Foundation and the Bike Rescue Program. |
| 6.2 | Meeting dates / schedule for 2023. | Adrian | <ul style="list-style-type: none"> • Dates / schedule for 2023. • Proposed Order of School Board Business 2023 DRAFT. • School Development Days 2023. | <p>Attachment 5: Proposed Order of School Board Business 2023 DRAFT tabled and accepted with some small modifications.</p> |
| 6.3 | School Business Plan 2023 - 2025. | Adrian | <ul style="list-style-type: none"> • Focus 2023 Overview. • BDHS Annual Operational Plan 2023 DRAFT. • Fogarty EDvance School Transformation Program Strategic Direction and KPIs. | <p>Attachment 6: Focus 2023. <i>To be provided</i> at meeting:</p> <ul style="list-style-type: none"> • BDHS Annual Operational Plan 2023 DRAFT. • Fogarty EDvance Information. |
| 6.4 | National School Opinion Survey Data | Adrian | <ul style="list-style-type: none"> • Preliminary debrief. • To be discussed at Term 2 Meeting. | <ul style="list-style-type: none"> • Parent Survey response was very low making validity and reliability of data problematic. • A review of the data will be undertaken and consideration given to identifying any trends or comments that can be supported by other school or survey data (e.g. Fogarty TTFM Survey). |

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| 7.0 | 6:10 | Reports | | | | | | |
| 7.1 | | Finance Report and Budget 2023. | Adrian | Confirm Note | <ul style="list-style-type: none"> Update on estimated preliminary planning for SCFM. Budget 2023 for noting. | <ul style="list-style-type: none"> Tabled Preliminary Report. Tabled Budget 2023. Moved by Principal and noted by Board. Signed by Principal and School Board Chair. | Student-Centred Funding | |
| 8.0 | 6:20 | General Business | | | | | | |
| 8.1 | | Planning for Student Leaders attending School Board Meeting. | Adrian | Confirm | <ul style="list-style-type: none"> Discuss details and determine questions / plan / date. | <ul style="list-style-type: none"> Brief discussion on the planning for this meeting. | | |
| 9.0 | 6:30 | Next Meeting: | | | 30 th March, 2023 (Term 1 - Week 9) | | | |
| | | Number 2 of 2023 | Chair | Note | Time: 5.00pm | Date: 23/02/2023 | | |
| 10.0 | | Meeting close | Chair | Confirm | | Meeting closed at 7.23pm. | | |


 Signed (Chair)
 Date: 30/03/2023