

Beverley District High School

Independent Public School

20 John St Beverley | 9646 1165 | beverley.dhs@education.wa.edu.au

School Board Meeting Minutes

Meeting 1: Wed 26 Feb 2020

Attendees: Damien Murray (Parent), Darrell Hagan (Parent), Lisa Blanch (Parent), Mike Fairclough (Parent), Ben Ratz (Principal), Sarah Aynsley (Staff), Samantha Gollan (Staff).

Apologies: Simon Marshall (Community Member)

Minutes Secretary: Aliesha Murray (Deputy Principal)

Documents Provided: Previous minutes, BDHS Business Plan 2020- 2022, Draft meeting schedule and schedule of business and Focus 2020

7.00pm Ben Ratz

Opening Business

- Attendance and Apologies
- Welcome to new Board members Sarah Aynsley, Darrell Hagan.
- School Board previous minutes – moved as true and correct: Mike Fairclough Seconded Sam Gollan

Previous minutes signed by Damien Murray as 2019 Chair

7.05pm Ben Ratz

Election of Chair for 2020

- Damien Murray nominated for the Board Chair position by Mike Fairclough
- Nomination accepted by Damien Murray
- All board members acceptance of Damien as Board Chair
- Damien Murray appointed Chair of the Board 2020

7.05pm Chair

Review of Board & Code of conduct

- Adding a paragraph into the Meeting Protocols as number 10 clause to outline induction of new members. Damien to email out to board members to reach a consensus.
- 25th March 4 – 6pm at Wondowie Primary Board Training – Sam, Sarah, Darrell, Damien, Aliesha & Lisa. Damien to check with Simon.

Endorsement by the board

7.10pm Chair

Meeting schedule and order of business for 2020

- Draft schedule of business for 2020 tabled – Date for meeting 5 – change the date for August 5th.
- Damien and Ben to add in some Professional Learning into the schedule after the board training in March.
- Student Leaders draft questions and schedule the student leaders at a board meeting
- School events planning and board involvement – to be tabled at the Week 7 board meeting.

Approved by the board to use as an outline for future planning and guide of agendas

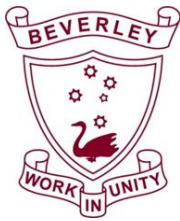
7.20 pm Ben Ratz

School update 2020

Department of Education update & Review of Business Plan 2020-2022 and Focus 2020

- Ben outlined Building on Strength document (Department Focus for next three years) and Focus 2020 document (Outlines the part of the Building Strength Document that is a focus for 2020). The board compared and contrasted these documents against our 2020 – 2022 BDHS Business Plan to ensure that the school is meeting all of the focus areas in the department document.
- All points in the Building strength document are evident in the Beverley DHS 2020-2022 Business Plan.

Enrolment figures and trends



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- Ben presented the current student numbers as at census 14th Feb 2020.

Staffing and resourcing

- Staffing is consistent with last year. STEAM teacher Sarah Aynsley, Karen Wansbrough and Emma Davey in Year 2/3.
- 3 new relief staff have started at the school

Initial budgetary considerations (Budget not yet available)

- The budget will be taken to the Finance Committee, finalized and tabled at the next board meeting.
-

7.50pm Damien Murray

School Grounds

- The front lawn is looking good in recovering from the reticulation going in.
 - The sign is to be ordered and installed on the Kindy entrance and this project will be complete.
 - The lawn is looking greener but is not fully recovered
 - The grounds committee will be meeting to put a 3 year plan in place for the recovery of the oval. This needs to be a costed plan and from this point we will be able to access grants and department funding.
-

8.15pm Ben Ratz

New initiatives:

Student services team and SAER support programs

- We have employed a psych for 15 days per semester of school psychologist time and have a school chaplain 2 days per week, as well as a day of Learning Support Coordinator (Jen McCarthy). These people are working as a team this year along with support from Allied Services and we have streamlined this process so as a group they review all referrals and manage the support for these students efficiently.
 - Linda is working well in her role of Chaplain.
-

8.22pm

Additional Items

- Lisa commented on the successful growth of the Ruby saltbush planted in the front garden
- Mike noted the importance of the events calendar and the boards involvement in the events to help promote the school – focus for next meeting.
- Damien thanked outgoing Bruce Kilpatrick for his term as P&C president for all of the work he has done and contributions to the school
- Principal Position – the position has been advertised for 3 months with a chance of 6 month extension and interviews are on 9th March 2020. BDHS position has not been advertised as an option to move to permanency. Should the position become an open vacancy then it will be advertised as such.

Chair

Meeting close 8.38pm

- Next meeting (public meeting): confirm for 18 March @7pm
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Recorded; plan for public notice – newsletter, Connect Notice and board members to invite parents and community.