



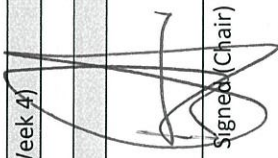
Beverley District High School
School Board Meeting - Room 2 ICT Lab
MINUTES

Independent Public School - Successful, Supportive, Sustainable

DATE:	24 th November, 2022	TIME:	4:50pm for a 5:00pm start	CHAIRPERSON:	Damien Murray	MINUTE SECRETARY:	Aliesha Murray
ATTENDEES:	Damien Murray (Parent), Darrell Hagan (Parent), Deb Kitai (Parent), Vanessa Hewitt (parent), Adrian Lister (Principal), Samantha Gollan (Staff), Sally Kilpatrick (Staff), Michael Barrett-Lennard (Community Member) and Aliesha Murray (Minute Secretary).						

#	Time	Item	Who will Lead?	Status	Discussion / Progress / Note / Confirm /Report	Action and/or Timeline, Notes
1.0	5:00	Welcome and Apologies				
1.1		Opening and welcome. Acknowledgement of Country.	Chair and Principal	Note	Apologies:	Absentees: Terms of Reference 10.1: Quorum At a meeting, fifty per cent of members present in person at a Board meeting constitute a quorum. (N.B This includes electronic means). See # 4.1 below. Nil
1.2		Confirmation of the Agenda.	Chair	Confirm	Call for late General Business items.	
2.0	5:05	Disclosure of Interests				
2.1		Disclosure of Interest.	Chair	Note	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	Nil
3.0	5:08	Minutes of Previous Meeting				
3.1		Review previous meeting minutes.	Chair	Confirm	Endorsement of the previous meeting minutes as an accurate representation of the meeting. Emailed Friday 18/11/2022 10.14am.	Moved: Damien Murray Seconded: Darrell Hagan
4.0	5:12	Actions Arising from previous				
4.1		Carryover: General Business.	Chair	Note	Carryover: Discussion from previous meeting not completed. (General Business).	Nil.
5.0	5:15	Correspondence				
5.1		IN:				
		• Nil.	Adrian	Note	Science Room and Home Economics Room Upgrade.	Plans and Images to <u>be provided</u> at meeting. Design discussed and noted.
5.2		OUT:	Adrian	Note		
		• Nil.				

5.20	Agenda Items	Note	Adrian	Adrian	Principal to provide report. • Review of PAT achievement data.	Provided/presented at the meeting. See attachment. Noted
6.1	Principal Report.	Discuss	Adrian	Adrian	• Review of PAT achievement data.	Will be provided at the Term 1 Meeting for discussion > testing is incomplete and cannot be collated at this point.
6.2	PAT Achievement Data Review.	Confirm	Damien	Damien	• Annual School Board Chair Report.	Presented by Damien Murray. See attached.
6.3	Board Chair Report.	Confirm and approve	Adrian	Adrian	• To discuss and approve.	ACTION: Confirmed to be recorded in 2022 Annual Report.
6.4	FINAL Contributions, Fees and Charges for 2023 & Booklists 2023.	Discuss	Adrian	Adrian	• DoE Focus 2023 > Strategic Direction.	Attachment 1: Final Contributions, Fees and Charges 2023. Attachment 2: Final Booklists 2023. ACTION: Discussed, confirmed and approved.
6.5	Focus 2023	Discuss	Adrian	Adrian	• Principal to obtain feedback from Student Leaders and brief Board.	Attachment 3: Focus 2023. Presented and Discussed. Will be further discussed in 2023.
6.6	Student Leader Feedback – Review and Feedback.	Discuss	Adrian	Adrian	• Dates / schedule for 2023 DRAFT.	Feedback presented to board.
6.8	Meeting dates / schedule for 2023.	Confirm	Adrian	Adrian	• Proposed Schedule of School Board Business 2023 DRAFT.	Attachment 4: Proposed Meeting Dates and Proposed Schedule of School Board Business 2023 DRAFT. Overview of the proposed agenda. Suggested to add in Business Plan development reviews with Term 1 Meeting - PAT data inserted Meeting 1. May need to consider an additional School Business Plan Review Meeting.
7.0	6:10 Reports					
7.1	Finance Report.	Confirm and note	Adrian	Adrian	• One Line Budget Summary. • Consolidated Financial Report Cash & Salary. • Beverley DHS Finance Committee Minutes.	Attachment 5: One Line Budget Summary. Attachment 6: Consolidated Report Cash & Salary. Attachment 7: Beverley DHS Finance Committee Minutes. ACTION: Confirmed and noted.
8.0	6:15 General Business					
8.1			Damien	Damien	• Improvement suggestions for 2023.	Damien suggested improvements to the Board - Need to improve attendance at Board Meetings - Need to re-engage parents and community after COVID to come into the school > meet and greet.
8.2						
9.0	6:30 Next Meeting:				Thursday 23 rd February, 2023 (Term 1 - Week 4)	
	Number 1 of 2023	Note	Chair	Chair	Time: 5.00pm	Date: 24/11/2022
10.0	Meeting close	Confirm	Chair	Chair		Meeting closed at 6.40pm


 Signed: (Chair)
 Date: 23/02/2023