



Beverley District High School
School Board Meeting - Room 2 ICT
MINUTES

Independent Public School - Successful, Supportive, Sustainable

DATE:	23 rd February, 2022	TIME:	6:50pm for a 7:00pm start	CHAIRPERSON:	TBD	MINUTE SECRETARY:	Aliesha Murray
ATTENDEES:	Damien Murray (Parent), Darrell Hagan (Parent), Deb Kitai (Parent), Vanessa Hewitt (Parent), Adrian Lister (Principal), Samantha Gollan (Staff), Sally Kilpatrick (Staff), Michael Barrett-Lennard (Community Member) and Aliesha Murray (Minute Secretary). *** Attended via MS Teams ***						

#	Time	Item	Who will Lead?	Status	Discussion / Progress / Note / Confirm /Report	Action and/or Timeline, Notes
1.0	7:00	Welcome and Apologies				
1.1		Opening and welcome. Acknowledgement of Country.	Principal	Note	Apologies: Nil	Absentees: Nil
1.2		Election of Chair / Confirmation of New School Board Members.	Adrian	Confirm	To elect School Board Chair based on nominations received and confirm new School Board members based on recent election result.	Damien Murray nominated as Board Chair by two Board Members. Damien accepted nomination and congratulated on appointment.
1.3		Confirmation of the Agenda.	Chair	Confirm	Call for late General Business items.	<u>See # 4.1 below.</u>
1.4		Terms of Reference and Code of Conduct.	Chair	Confirm	Review Terms of Reference/ Code of Conduct / Meeting Protocols for BDHS School Board. Board Membership Tracker	Attachment 1: BDHS Board Terms of Reference. Attachment 2: Code of Conduct & Meeting Protocols presented. Adrian to send this out with the minutes to sign electronically or when at school before the end of Term 1. Board Membership Tracker to be emailed to Board.
2.0	7:15	Disclosure of Interests				
2.1			Chair	Note	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	Nil.
3.0	7:20	Minutes of Previous Meeting				
3.1		Review previous meeting minutes.	Chair	Confirm	Endorsement of the previous meeting minutes as an accurate representation of the meeting. Emailed Monday 13/12/2021 5.02pm.	Moved: Damien Murray Seconded: Sam Gollan

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4.0	7:25	Actions Arising from previous Carryover: General Business.	Chair	Note	Carryover: Discussion from previous meeting not completed. (General Business) <ul style="list-style-type: none"> Board to note School Budget 2022 as approved by BDHS Finance Committee. Review of Student Leaders feedback from 2021. 	To be completed in Finance Report. Board to discuss 2021 Student Leader feedback at the next school board meeting (allocate 15 minutes in the next agenda).
5.0	7:30	Correspondence				
5.1		IN: <ul style="list-style-type: none"> Letter form DDGS RE: Public School Review Report Public School Review Report OUT: Nil	Adrian	Note	<ul style="list-style-type: none"> Provided to Board members prior to the meeting and electronically at the meeting 	<p>Attachment 3: DDGS Letter endorsing PSR Report. Attachment 4: Public School Review Report.</p> <p>Letter and Report have been uploaded to the school website and to Schools Online. The review was very positive, and the department were very happy with the strategic direction (past, current and future) of the school. Next School Review 2024 (3 Years)</p>
6.0	7:40	Agenda Items				
6.1		Principal Report.	Adrian	Note	<ul style="list-style-type: none"> Principal to provide report. 	<p><u>Provided</u> at meeting:</p> <ul style="list-style-type: none"> Principal Report <ul style="list-style-type: none"> COVID-19 Response Plan near completion. To be published Week Five to staff. COVID-19 Teaching & Learning Continuity Plan to be published/communicated to parents Week Five. Student enrolments 172 at census 16/02/2022. Increased numbers mean we are looking at restructuring our larger classes and provide additional support for students. Staffing updates for 2022. School Oval reconstruction project is underway. Turf to be laid shortly. Irrigation and site works completed. Expect to be in operation for start of Term 2. School of Instrumental Music Program is underway. YouthCare School Chaplain > no current Chaplains available at the moment - TBA.

					<ul style="list-style-type: none"> o P&C, Beverley Early Years Network and Beverley Playgroup have been very positive and supportive with school needing to ask them to re-locate meet away from school. o Home Economics Transportable Room to be removed and replaced with new facility by start of Term 2, o SIDE classes in Secondary in MESH areas have started and whilst there have been challenges the program in settling and students are doing well.
6.2		Public School Review Debrief	Adrian	Note	<ul style="list-style-type: none"> • Public School Review Report.
6.3		Meeting dates / schedule for 2022.	Adrian	Confirm	<ul style="list-style-type: none"> • Dates / schedule for 2022. • Proposed Order of School Board Business 2022 DRAFT. • School Development Days.
6.4		School Business Plan 2023 - 2025.	Adrian	Update	<ul style="list-style-type: none"> • Focus 2022 Overview. • BDHS Annual Operational Plan 2022 DRAFT. • Fogarty EDvance School Transformation Program.
					<p>Provided to Board Members prior to the meeting and electronically at the meeting.</p> <p>Very positive review. Three-year return with next review in 2024.</p> <p>Attachment 5: Proposed Order of School Board Business 2022 DRAFT. Week 7 Term 2 > Bring forward some work of the School Business Plan 2023 - 2025.</p> <p>Attachment 6: Focus 2022. To be provided at meeting:</p> <ul style="list-style-type: none"> • BDHS Annual Operational Plan 2022 DRAFT. To be developed in conjunction with Fogarty EDvance Program. • Fogarty EDvance Information – the Fogarty Team has been to the initial Fogarty Workshop (Emma Davey, Corinna Thomas, Sally Kilpatrick, Adrian Lister and Aliesha Murray). The staff will be working on the Fogarty Operational/RoadMap with Fogarty mentor Su Wilson and staff, over the coming weeks. OHI and TTFM surveys of staff, students, and parents to be completed. • Public Meeting possibly moved offsite (TBC). • Heads of School to attend meeting in Term 2 (TBC). • Fogarty EDvance PowerPoint shared with the Board and will be emailed to all members. School Board briefed on the program and results of past cohorts. Our mentor is Su Wilson who is an extremely experienced past DOE Principal.

7.0	8:10	Reports				
7.1		Finance Report.	Adrian	Confirm	<ul style="list-style-type: none"> Update on estimated preliminary planning for SCFM. Board to note School Budget 2022 as approved by BDHS Finance Committee. 	<ul style="list-style-type: none"> Preliminary Student-Centred Funding Report presented at meeting and noted by the Board. Board noted School Budget for 2022.
8.0	8:20	General Business				
8.1		School Board Bus Tour	Damien	Confirm	<ul style="list-style-type: none"> Discuss details and determine plan / dates / schools. 	<ul style="list-style-type: none"> Adrian suggested leaving this on the agenda for the time being until after COVID has settled a little. Adrian suggested the other DHS would be interested in reciprocal visits. Sally suggested that the Board may like to visit some of the schools that are highlighted as case studies of schools who have been successful through Fogarty – Adrian to share the case studies with the board and then read their current business plans to inform the board prior to their review of the new BDHS Business Plan.
8.2		Planning for Student Leaders attending School Board Meeting.	Damien	Confirm	<ul style="list-style-type: none"> Discuss details and determine questions / plan / date. 	<ul style="list-style-type: none"> Fogarty Team to determine additional questions to be added to the survey.
9.0	8:30	Next Meeting: Number 2 of 2022			16 th March, 2022 (Term 1 - Week 7)	
			Chair	Note	Time: 7.00pm	Date: 23/02/2022
10.0		Meeting close	Chair	Confirm		Meeting closed at 8.57pm

Brayden
Signed (Chair)

16/3/22
Date: