



# Beverley District High School

## Independent Public School

20 John St Beverley | 9646 1165 | [beverley.dhs@education.wa.edu.au](mailto:beverley.dhs@education.wa.edu.au)

# School Board Meeting Minutes

Meeting 6 for 2017

Wed 26 July

**Attendees:** Brendan McLean (Parent), Ros Mellick (Parent), Wendy Moore (Principal), Kellie Shaw (Staff), Angela Sims (Staff), Carly Veitch (Parent), Damien Murray (Parent), Lisa Mourach (Community Member), Damien Murray (Parent)

**Minutes Secretary:** Aliesha Murray (Deputy Principal)

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### 7.05pm

Wendy Moore

#### Opening Business

- Attendance and Apologies, Conflict of interest statements,
  - Previous minutes reviewed and endorsed - Signed by Chair
  - Wendy queried the tenure for staff board members – Wendy has by mutual agreement that Angela will take the 2 year term and Kellie the 3 year term.
  - Welcome to Lisa Mourach (Visitor; potential community member);
  - Shevaun McDonald and Reiley Nicol (student Heads of School) are not present at this meeting as the questions for the students have not yet been decided on.
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### 7.05 pm

Brendan McLean

#### Discussion with student leaders (Heads of School) Date To be confirmed

- Questions and topics submitted previously

Board members need to give Wendy feedback within 1 week of receiving the current meeting minutes – this will give the students time to prepare.

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### 7.20 pm

Brendan McLean

#### Terms of reference

- Table amended terms of reference as per discussion at previous meeting  
Motion: The initial tenure of the board members be as follows:
  - Brendan McLean 1 Year
  - Ros Mellick 2 Year
  - Carly Veitch 3 Year
  - Damien Murray 3 Year
  - Endorsement by Board
  - Kelly Shaw 3 years
  - Angela Sims 2 years
- Motion Moved: Damien Seconded: Ros Mellick Carried
- Terms of Reference – Endorsed by the board



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### 7.30 pm

Brendan McLean

#### School Business Plan

- Change of wording on the Supportive Page – Bottom to Lower

Business Plan Endorsed by the Board

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### 8.40 pm

Wendy Moore presented school financial reports to the board

- Review of salary and cash plans
- Review of comparative budget statement
- Summary of the Water Harvesting Project Income and Expenditure

Financial Reports Endorsed by the Board

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### 8.00 pm Wendy

#### School initiatives overview & budget alignment

- Synthetic phonics program– ALLISEN phonics: based on listening to sounds and learning about sounds making words. Research based approach. Reading Eggs subscription and decodable readers are also used in the primary years. (ALLISEN program is supplied free of charge, Reading Eggs subscription is a yearly cost. Purchase of decodable readers has been resourced; some future funding is still required)
- Macqlit/Multilit/Literacy Booster – support programs for students at risk run by education assistants with small groups and individual children. (Costs are in buying the programs and in staffing the delivery of the program. Initial outlay costs are largely complete. There is only one set to purchase.)
- Spellit – Used in middle and upper primary: Students learn about the origin of words. The program is vocabulary rich and focus on the rules of spelling and reasons of spelling patterns. Initial purchasing of this program is done.
- Grow A Reader program – Parents and Education Assistants do oral reading with students in need of extra reading practice. (Minimal costs in EA time)
- Results of our intervention and synthetic phonics programs in the school have shown substantial growth over a 3 year cycle.
- Singapore model (Prime) mathematics – Research based primary program. Consists of a teacher book, course book and practice book that has a consistent approach across the year levels. Focuses on learning basic facts, place value skills and arithmetic operations in Semester 1. In Semester 2 the students then move into the other strands of Mathematics such as Space, Measurement and Chance and Data. (Initial set-up costs this year have been significant; Practice materials are a yearly cost)
- Rock and Water – Health and Wellbeing program. Kellie Shaw is trained in this program and the staff has completed a one day introduction training. Kellie is leading the implementation of this program in the school. (Teacher training funded is complete).
- Explicit instruction and peer coaching – Research based delivery method. Four staff at Beverley are undertaking coaching under ECU senior lecturer Lorraine Hammond in Explicit Instructional. This is aligned with the iSTAR 'I do', 'We do', 'You do' instructional teaching model. Students are explicitly told the lesson objective and then modeled, guided and achieve success before any independent practice occurs. (Combined Budget – School funded/Avon Network Initiative funded)

Information was given on each initiative and where it is linked to the new Business Plan and Budget.



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**8.35 pm**

Angela

### IPS and PBS launch and open day

- Decision about date and School Board parent rep

Decision –

- P&C suggested early Term 4 After-School Event to showcase the Nature Playground and establishment of the Water Harvesting Project. Possibly more of a family fun day with a tour of the school and an official opening.
  - Board members agreed to Week 3 of Term 4 to showcase the achievements of the school
  - School Board parent representatives – Damien Murray and Brendan McLean to help plan the event.
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**8.43pm**

### General Business

Wendy

- All school board members need to have a police check. Wendy will send out a link to all board members. This is a specific Education Department Police Check, other police clearances are not valid.
- The Board didn't appoint a Secretary at the previous meeting – Brendan McLean nominated Wendy Moore. Seconded- Ros Mellick – Carried

Damien

- Requested that the Board re-visit supports in place for wellbeing in the secondary cohort: staffing, initiatives, etc.

Carly

- Asked for a report on the Chaplain. Wendy informed the board that Chris Footer attended the staff PD Day and will be starting next week with the students.

Chair

### Meeting close 8.50pm

- Next meeting confirmation – 23<sup>rd</sup> August 2017 7pm