

## ***Beverley District High School P&C***

### **MEETING MINUTES**

Tuesday, 12<sup>th</sup> March, 2019

7.00pm – 8.30pm

Type of Meeting: General Meeting

Meeting Chair: Bruce Kilpatrick

Attendees: Bruce Kilpatrick, Carissa Shaw, Aliasha Murray, Sharlee Higgins, Skye Carlhausen, Alex and Kylie Raftice, John Hawke, Lisa Blanch,

Apologies: Wendy Moore, Tim Elsegood, Jacinta Murray

I. Opening of Meeting @ 7.01pm

II. Approval of minutes from last meeting and business arising from the minutes.

Moved: John

Seconded: Kylie

Business Arising

- P&C Flag has arrived. Displayed at K-PP Sausage Sizzle at Faction Swimming with positive comments. Carissa will send a letter of thanks to Jo Wheat for her assistance with the design.
- Bruce reported a reasonable attendance at AGM with all positions filled.

III. Correspondence In- As per correspondence book

IV. Correspondence Out- AGM and Meeting Invites via Email

V. Treasurer's Report- Not available as Treasurer not present at Meeting.

P&C Books need to be audited- Tim has approached Bec Smith.

VI. Principal's Report

- Thanks the P&C for their help at the carnival and the K/PP committee for running the sausage sizzle on the day. Very much appreciated!
- School Open afternoon on Thursday, 21<sup>st</sup> March. P&C committee requested to assist school board members with the sausage sizzle and be available to talk to parents. Bruce, John, Sharlee, Kylie and Alex are available to assist. Carissa will arrange a meat raffle for the afternoon.
- Enquired re- Mark Bickley also offering a punching bag to add to the secondary hangout area – Bruce will follow up.

VII. Sub-Committee Reports

a) Canteen

- Kylie has spoken to Jo and she is happy with how the Canteen systems are running at present.
- Jo reported some mouse/cockroach issues resulting in dishes needing to be washed before they are used-

- Issue with oven not cooking evenly, extractor fan and glass front fridge. Alex and Kylie have fixed the fridge.
- Jo requested the following items be bought for the canteen- bread boards, pastry sheets, can opener, aprons, trays, baking tins, tea towels, storage boxes and clock. Meeting discussed that 2-3 small items per term be bought for canteen using canteen profits. Kylie happy to assist with prioritizing items for purchase.

Motion "That \$100 per term be allocated towards improving the resources available in the canteen"

Moved: Kylie      Seconded: Sharlee      Unanimous vote in favor.

- Jo would like a recycling bin near the canteen- Aliesha will follow up.
- Jo would like carpet mats made available for the children to sit on in the undercover area as she is concerned about the children sitting on the cold concrete. Kylie will liaise with Aliesha about making a pile available for students to use if they wish.
- Winter Menu- Jo suggested the following Lunch items for a winter menu-
  - Beef Noodle and Vegetable Stir-Fry
  - Chicken Noodle and Vegetable Stir-Fry
  - Chicken Stew
  - Ham and Pineapple Pizza
  - Vegetable Pizza

Meeting discussed the menu options and what is likely to be popular with the students. The following lunch menu was suggested for Kylie to discuss with Jo-

- Spaghetti Bolognese
- Ham and Pineapple Pizza
- Sausage Rolls
- Chicken Noodle and Vegetable Stir-Fry
- Toasted Sandwiches

Kylie will discuss suggested canteen menu with Jo, and once finalized submit to the School Canteen Association for approval.

#### b) Uniform Shop

- Bulk Order sheets to go out Week 10 for Winter order.
- An issue with hats being out of stock.

#### c) K-PP Committee

- Successful AGM with all positions filled and lots of parents offering to help out.
- Held Sausage Sizzle at Faction Swimming Carnival- \$400 profit.
- Easter Hat Parade at the end of Term 1.
- First meeting scheduled for the end of the month.

## VIII. New Business

### a) Fundraising Goals 2019- Review Wishlist Requests

See attached for wish list requests submitted by the DLT's. All items were discussed by the meeting and the following items prioritized for purchase:

K-2: Reading Egg Subscription for all students

3-6: Meeting requested the DLT submit more information around the specific science resources that they were requesting with an approximate cost. To be reviewed again at the next meeting.

7-10: 4 x Microscopes and \$300 Home Economics Equipment (Mixers and Knife Sharpeners)

### b) Fundraising Activities for 2019

- Sausage Sizzle for Clearing Sale- 15<sup>th</sup> March
- Wait Staff for Zoe Strange's Wedding (30<sup>th</sup> March)- Carissa to coordinate
- Sponsorship for P&C Event from Elders Wool. Mike Fairclough has offered \$500 sponsorship to the P&C for an event, raffle prizes. Some discussion around a movie night, however we are probably too late to be able to do this. For further thought and discussion at next meeting. Carissa will write letter of thanks to Mike for this donation.
- Cake Stall and Wood Raffle- Look at running on Saturday, 25<sup>th</sup> March. Carissa will book Cake Stall Stand in Main Street.

### c) Parent Feedback

- Feedback on School Grounds. Bruce reported that some parents had contacted him regarding the grassed area next to the undercover area and he had provided this feedback to Wendy. Lisa reported that the school board had also been discussing this with Wendy. Aliesha reported that this was being addressed with some support from the Beverley Shire and Total Eden. John Hawke has previously been the P&C rep on the Grounds Committee- he asked if someone else would be willing to take this on. Bruce to canvass people to find someone to take this on.
- Feedback to school regarding event records at carnivals. Feedback received from parents regarding reverting to the old school records now students are competing in Year groups again. Aliesha explained it is not possible to revert to the old records, as the ages of the students in these year groups is now different. School is working towards a method of being able to display the old and new records for all to see at carnivals.

## IX. Adjournment @ 8.20pm.

Next Meeting: Tuesday, 9<sup>th</sup> April at 7pm in the School Staff Room.





## **P&C Submission**

### **Early Childhood Developmental Learning Team (K-2)**

**20 February 2019**

After discussion the Early Childhood DLT would like to submit a request to the P&C for a 12 month subscription to Reading Eggs/Reading Eggspress. **The minimum cost of this is \$1000.** In previous years this has been paid for from the English budget, however our current budget precludes this.

#### **Why We Use Reading Eggs**

Reading Eggs is a popular program and the students enjoy using it. The benefit of a subscription such as this one is that it is individually paced and students can use it at home as well as at school. The subscription is available to and used by every student in the early childhood cohort.

Programs like ABC Reading Eggs and Reading Eggspress are designed to consolidate the core literacy skills needed to be successful at school with a progressive sequence of interactive and motivational lessons. The program aligns closely with the skill being taught in the classroom. Some of the benefits of the ABC Reading Eggs and Reading Eggspress program for reading include:

#### **One-on-one Learning**

Reading Eggs provides children with individually paced progressive lessons which build on their existing knowledge, which means that they can learn at a rate that suits their level of ability and progress. Children are also able to repeat lessons in order to overcome any difficulties.

#### **Focus on Core Literacy Skills**

Reading Eggs lessons focus on supporting the core literacy skills. These include:

- **Phonemic awareness** – the ability to hear, identify and manipulate the individual sounds in words.
- **Phonics** – linking sounds and letters to read words
- **High Frequency Words** – building the bank of words a child can automatically recognise.
- **Fluency** – reading automatically, accurately, with appropriate tone and accounting for punctuation.
- **Comprehension** – reading for meaning and making inferences from text

#### **Making Learning Fun**

Children learn best when they're having fun. The online lessons and activities in Reading Eggs and Reading Eggspress make learning enjoyable and highly engaging for young children. Children stay motivated to learn with the different activities, colourful characters, catchy music and songs that feature in the lessons.

might be the most appropriate to support:

1. Equipment for Science and Technology programs, which will be a school focus this year. This is not related to print materials, but rather the gear used for Science experiments and investigations. which needs updating and replacing. Examples include mirrors, torches, balls, toys that can move to demonstrate forces, electrical circuit boards, thermometers, etc
2. A new interactive TV for Room 12 - the school has been able to replace some of the other older interactive whiteboards, but this one has not been able to fit within the budget

**The secondary (Year 7-10) DLT likewise have a few suggestions, and would be appreciative of support with any that the P&C would care to fund...**

1. Microscopes for the Science lab - the current ones are old and of poor quality.

The ones we have now are very basic and were all here since before 1998... quite a lot have "issues" and don't operate well. A set of the same microscope would also make it easier for instruction, since every model would be the same! It would also be a technological advance on the old models which date back into the 1970s for some of them! Costings:

Haines Scientific (model VCE L) \$290+ GST each

Westlab (model 011304-0001) \$261.40+ GST each (6 or more \$251.10 each; 12 or more \$230.60 each)

Ideally, 8 would be enough for 1 between 2 on most occasions.

2. Up to four new ipads to support learning in mainstream classes - many educational apps won't work on the old ones and our class sizes have grown, so we don't quite have enough of the new ones
3. New equipment for the Home Economics room - we are desperately in need of new mixers and knife sharpeners (some other kitchen equipment would be great too, but we'll refrain from suggesting a Thermomix ☺).

Mixers: Target. \$15 each (Target brand); \$39 each (Breville)

Big W. \$15 each (Contempo brand); \$39 each (Sunbeam)

Kmart. \$10 each (Anko brand 120W); \$15 each (unknown brand 300W)

Knife sharpeners- Blunt knives are more dangerous for the students than sharp knives. It is way too dangerous for them to use a steel, and commercial knife sharpening on a regular basis is extremely expensive. A small knife sharpener for each bench will enable students to safely sharpen their knives regularly. Kitchen Warehouse scanpan mouse sharpener \$10 each (x 8 benches)