



Beverley District High School

2020 Consent Form

Media (image publication) consent

PG Viewing Consent

Beverley local area excursions

Use of information and communications (ICT) policy

Mobile phones at school policy

Contact details for P&C Committee

Individual Meeting with School Chaplain consent

Please list all your children's names who are attending Beverley District High School on the attached form.

The package should be returned directly to your child's teacher by **Friday, 7th February**.

Thank you for your assistance and cooperation.



Beverley DHS 2020 CONSENT FORM

Please return completed pages ONLY – keep the information pages.

Dear Parents and Guardians,

At Beverley District High School, we offer your child/children a wide range of learning opportunities, and seek to celebrate learning and achievement whenever possible. At times, this may require parental consent. This form and attached information sheets provide details. The form asks you to indicate your consent (or otherwise) to your child's/children's participation in, use of, and access to several aspects of the school program.

We also ask you to complete the contact information ensuring our records are up to date.

Please keep the attached information sheets for your reference, but return the completed pages by Friday, 7th February 2020.

Name of person completing this consent form: _____

Relationship to children listed on this consent form: Parent / Legal Guardian (Please circle)

Parent/Guardian contact phone number 1. _____ 2. _____

Email address: _____ (Required)

Residential address: _____

Child Name	Medicare Number	Expiry Date:	Year Level
	[][][][][] [][][][][] []	[]	
		[]	
		[]	
		[]	
		[]	

MEDIA CONSENT – Permission to publish student work or images of student.

Images of students or their work may be published by the school in print or electronic formats, including in public forums, as detailed in the attached information sheet. Surnames and contact details will not be paired with images.

- Yes, I give consent for my child/children to have his/her image and/or work published in a public forum as detailed on the attached information sheet.
- No, I do not give consent for the school to publish my child's/children's image or work in any public forum.

VIEWING CONSENT – 'PG' Titles

Children may view 'G' rated media as part of their learning without parent consent, but we require permission for students to watch appropriate 'PG' rated titles. For 'M' rated movies (secondary students only), parents will be informed in advance of the movie to be viewed, and permission will always be sought.

- Yes, I consent to my child/children viewing items with a 'PG' rating as detailed on the attached information sheet.
- No, I do not give general consent for my child/children to view 'PG' rated media.

BEVERLEY LOCAL AREA EXCURSIONS CONSENT

Children may need to walk to visit facilities within the local Beverley town site under the supervision of school staff. Examples are the town oval, amenities building, retail businesses, local museums, Platform Theatre and the town hall.

- Yes, I give consent to my child/children leaving the school site to walk to facilities in the local area supervised as detailed on the attached sheet.
- No, I do not give consent for my child/children to leave the school grounds for these purposes.

TECHNOLOGY POLICY CONSENT

Student access to the school's ICT resources (computer lab, laptops, iPads and other digital technology) is contingent on responsible and appropriate use.

- Yes, I have reviewed the policy detailed in the attached information sheet with my child/children and give my child/children permission to access the school's ICT hardware and software, including the internet.
- No, I do not give permission for my child/children to use these resources and request alternative programs for him or her.

MOBILE PHONE ON SCHOOL SITE CONSENT AND AGREEMENT

Mobile phones and personal tablet devices are not permitted to be used by students at school, but with parent consent can be brought onto the school site for use on the way to and from school. **The phone must be stored in the office during the school day**, as detailed in the attached information sheet.

Student's mobile phone number: _____ **(Must be provided).**

- Yes, I consent to my child/children bringing a mobile phone to school where it will be stored in the school office during the day.
- No, I do not give my child/children permission to bring a mobile phone on to the school site.

CONSENT FOR MY CONTACT DETAILS TO BE PROVIDED TO THE P&C COMMITTEE

The P&C Committee would like to communicate with families regarding events and activities that involve your child/ren. Contact details provided to the P&C Committee will be your name, phone number and email address.

- Yes I give consent for my contact details to be provided to the P&C Committee.
- No, I do not give my consent for my contact details to be provided to the P&C Committee.

PERMISSION FOR INDIVIDUAL MEETING WITH SCHOOL CHAPLAIN

- Yes, I give permission for my children listed above to request an individual meeting with the school chaplain during school breaks or class time.
- Please contact me to request my permission if my child would like to catch up with the chaplain during school time.
- No, I do not give permission for my children to request an individual meeting with the school chaplain.

Signed: _____ **Date:** _____

*****Keep this page for your information*******

Information on: Media Consent - Permission to publish student work or images

Beverley District High School requests your permission for video and/or photographic images of your child to be taken during school activities. If such images are captured, they may be used for the purpose of educating students, promoting the school, or promoting public education. We are also seeking your permission for the school to publish images and/or samples of your child's work.

If you give your permission (on the attached consent form) you agree to the following:

- The school may publish images of your child and/or samples of work done by your child in a variety of ways, including, but not limited to, online and hard copies of school newsletters, Department of Education Internet web sites or intranet web sites, school annual magazines or yearbooks, local newspapers, Connect classes and communities and the school's Facebook page. If published, third parties would be able to view the photographs and work.
- The school is able to publish images of your child and samples of your child's work as many times as it requires in the ways mentioned above.
- Your child's image may be reproduced either in colour or in black and white.
- The school will not use your child's image or samples of your child's work for any purpose other than for the education of students or for the general promotion of public education and the school.
- Any images captured by the school will be kept for no longer than is necessary for the above-mentioned purposes and will be stored and disposed of securely. Whilst every effort will be made to protect the identity of your child, the Department of Education cannot guarantee that your child will not be able to be identified from the image or work.
- I will notify the school if I decide to withdraw this consent.

Information on: Viewing Consent – 'PG' Titles

Beverley District High School requests your permission for your child/children to view visual texts as part of the school curriculum that are of a 'PG' rating if they are deemed suitable by the teacher and the school administration.

If you give your permission (on the attached consent form) you agree to the following:

- The teacher utilising visual texts with students, with a 'PG' (but no higher) rating. The teacher will determine the appropriateness of the text; however you will be informed in writing beforehand.
- In the event of a visual text with a higher rating than 'PG' being considered, specific permission will still be sought and required from parents.

******Keep this page for your information******

Information on: Beverley Local Community Excursions

Beverley District High School requests your permission to enable your son/daughter to participate in learning experiences outside of the school grounds, at various locations around Beverley.

If you give your permission (on the attached consent form) you agree to the following:

- Your child engaging in learning activities outside of the school grounds, within the area of consent (see below).
- Your consent remaining in place for the school year, with specific excursion dates, requirements and activities being shared with parents, in writing, prior to each event.

Details are as follows:

Cost: To be outlined to parents prior to specific events.

Transport: Walking only. Separate permission will be sought if students are to be transported by vehicle.

Supervision: School staff including teachers and or education assistants.

Student Requirements: as listed by class teacher for each event.

Student contact arrangements while the students are on the excursion: Please ring the school.

Locations include (but are not limited to):

- Beverley Town Hall;
- Town Sports Ground;
- Vincent Street;
- Beverley Health Service;
- Retirement Lodge;
- Dead Finish Museum;
- Platform Theatre
- Bowling Club;
- Tennis Club;
- Shire Offices & Library;
- Golf Club

- **Type of activities (including but not limited to):**
- Classroom visits and activities;
- Physical Education classes, sporting activities and Carnivals;
- Choir practices and performances.

Please note: the Swimming Pool and water-based activities are NOT included in this consent.

******Keep this page for your information******

Information on: Information and Communications Technology Policy

Beverley District High School's computer facilities are provided to enable students and staff to access and use a variety of computer hardware, software and information sources, including the Internet and email. These facilities are provided to further the educational goals of the school community through access to unique resources and opportunities for collaborative work.

Students will ensure that they do not

- place food and/or drinks at or near the computers and associated hardware;
- use the computers and other hardware unless there is a teacher present in the room;
- add or remove any software or folders without the permission of the class teacher;
- place a total of more than 50mb of work in their personal folders.

When using the Internet at Beverley District High School students undertake to:

- only access the Internet at school under the direction of a teacher;
- only use email for educational purposes and under the direction of a teacher;
- only look for or use information that is appropriate to the school subject matter;
- immediately report an unsuitable site to the teacher;
- seek permission from the teacher before copying or downloading from the Internet;
- use the Internet so that it doesn't cause offence to anyone;
- never share or allow others to use the student's logon and password.

If you give your permission (on the attached consent forms) you agree to the following:

I have read the Beverley District High School Information Technology Policy with my child and discussed the contents.

I understand that my child will be required to use the computers in an appropriate manner and in accordance with the Beverley District High School Internet Policy and agree to my child accessing and using these resources in line with this policy.

I also understand that students who breach these guidelines will have their access removed for a specified period (of up to one year) and will undertake an alternative program for the duration of the ban.

I understand that I will be notified of any such ban.

******Keep this page for your information******

Information on: Mobile phone on school site agreement

Some parents and guardians wish to allow their children to have mobile phones to allow for contact before or after school. This policy details the conditions under which mobile phones are permitted on site at Beverley DHS.

Conditions of the policy

1. Students will only be permitted to bring a mobile phone onto school premises for safety, security or emergency purposes.
2. The student's mobile phone number will be collected and retained securely by the school.
3. Mobile phones are to be handed in to the office on arrival at school. They must be turned OFF during school hours. They can be collected by students at the end of the school day.
4. While at school, students are our responsibility and instances that require emergency contact between students and parents MUST be made through the administration.
5. Phones are not to be used by other students.
6. Phones are not to be used to take photographs of staff, other students or school grounds during school hours, to download material from the internet, or to send or receive communications during school hours.
7. Phones are not to be used for harassment or intimidation of other students or for the sharing of inappropriate material.
8. The school does not accept responsibility for any theft, loss or damage of mobile phones.
9. Use of mobile phones on school buses will be in accordance with school bus rules and driver instructions.
10. Use or possession contrary to this policy will result in cancellation of this agreement and confiscation of the item.

If you give your permission (on the attached consent form) you agree to the following:

- The mobile phone is for safety, security or emergency purposes before or after school only.
- Contravention of the requirement to hand the phone in to the office, or any inappropriate use of the phone, will result in confiscation of the phone.
- Confiscated phones will not be returned to students but can be collected from Administration by parents and guardians during office hours.

Information on: Chaplaincy at Beverley DHS

The chaplain provides support to students, families, and staff at Beverley District High School. The Chaplain's role is to support wellbeing through activities such as resilience lessons with classes, special activity days, and programs such as emergency lunches. The chaplain also provides a listening ear for those who would welcome it, as well as more formal counselling and support if this is requested. Occasionally, the Chaplain recommends referrals for professional support.

The Chaplaincy service is funded by a Federal Government program through an agreement with Anglicare. As a condition of their funding and appointment, chaplains do not provide religious instruction at the school, nor do they initiate discussions with students about religious matters.

While students are welcome to pop in any time to catch up with the Chaplain in the library or playground at break times, parent consent is required for students to request and access one on one counselling sessions with the Chaplain. Please complete the attached form if you give permission for your child to ask to arrange a time during class to talk to the Chaplain about their interests, friendships, or other issues.