

AGENDA

7:00 to 8:30pm

Moved: Matt Davey Seconded: John Hawke

VI. Principal's Report- See attached.

Questions asked:

Now that we achieved these results in the National Quality Standards, how do we maintain these? Adrian responded that the application for the Literacy Internship would be extremely beneficial to this, linking in with the STEM project for the region and continuing to work with external agencies and allied health professionals to support the students.

Will there be a period of time when the school will be without a Gardener, and how will the school ensure that the grounds are maintained? Adrian responded that they are looking at the possibility of an external contractor to assist. Request to advertise the position was completed as soon as Jacob's resignation was received and they have increased the hours to a 0.8FTE position which will be advertised widely however they are hoping that this will be a quick process. The school are committed to making sure that the grounds are maintained in the interim, which will be assisted by the current reticulation system which is functioning well with minimal hand watering requirements.

VII. Sub-Committee Reports-

- Uniform Shop-

Summer Bulk Order went out at the end of Term 3 and has been filled.

Additional Size 4 shirts have been ordered in readiness for 2021 Kindy students. Extra red hats have been ordered from LW Reid at a good price.

Discussion around the use and advertising of the online ordering system, and only 2 bulk orders per year. Suggested to remind parents of the process for the Uniform Shop each term through the school newsletter. Adrian suggested that a link to the online ordering portal could be added to the school website and we could direct parents here- Carissa to send this to Megan. Megan felt that some 'Uniform Ordering Cheat Sheets' at the front office would also be helpful- Carissa will liaise with Kristy about this.

- K-PP Committee-

There is a meeting tomorrow. A new secretary will need to be appointed as the current K-PP secretary has indicated that she would like to vacate the position prior to the AGM as their family are re-locating in 2021.

The teachers have decided not to spend any funds in 2020. Wishlist items for 2021 to be presented at tomorrow's meeting to bring this in to line with the wish list requests for the rest of the school. Some wish list requests have been received from the Pre-Primary but not from Kindy- Megan is happy to follow this up with Angela.

Some discussion around the function of the K-PP sub-committee and how this fits in with the wider P&C Committee. Discussion around historical nature of the committee from when K and PP were off-site, but now the committee is an 'introduction' for new parents to the school and supports the Easter and Christmas functions held by the Kindy and Pre-Primary. Skye will talk to the committee about looking at the possibility of changing the focus of the group from a fundraising group into the future.

VIII. New Business

a) 2020 Fundraising Update

- Wood Raffle raised \$1537.20
- Super 66 Lotto raised \$1400.50
- Quiz Night raised \$7121.52

- Containers for Change- \$107.70 (this will be an ongoing fundraiser)
- Disco- Expenses still being finalized however this is not intended as a fundraiser but an 'event' for the students.

b) Containers for Change- Update

Trailer will be parked up next to the undercover area (behind the canteen) for the public to drop off to. Northam Containers for Change Depot are dropping by the school each Wednesday to collect the containers. We can sort the containers if we wish, but we don't have to, but the containers do need to be bagged. Sarah is happy to liaise with the Containers people as to when we require a pick up. The trailer will be able to be used for functions. We have \$430 left from the grant to purchase bins- Matt will contact Hailey Hooper at Avon Waste to obtain a price for second hand bins to possibly use as a 'bin swap' with community sporting clubs. Matt will approach Paul Higgins to make a cage for the trailer. Could put a call out for materials to make the cage. Padlock on the tow-ball for security. Licence for the trailer likely to be around \$20 per year. Skye happy to ask P&C insurance brokers if it worth insuring the trailer. Plastic bottles and cans can be slightly crushed, but glass bottles must not be broken. Tennis Club and Pub will be approached to collect and will look at Winter Clubs aswell. Carissa to put a Containers for Change Update as the next Blarney update to inform the community as to how they can support us. Matt organizing the signage for the trailer.

c) Student Disco

Discussion around additional supervision being required for the event, and how to manage this into the future. Adrian and the committee are keen to see these opportunities continue for the students. There were lots of parents available during the afternoon to assist with supervision, however not as much staff support. Discussion around how to increase this. Adrian suggested that moving forward, the disco could be implemented as school incursion/reward activity for the students that could be supported by the P&C. All felt that the supervision of the students was much easier at the event in 2019 when it was held at the school, and that the Amenities Building as a venue provided some challenges for supervision of the students.

d) 2021 Wish-list items for school

Wishlist items circulated and discussed.

Committee members to rank the items presented and this will be collated by Adrian so that a motion can be moved at the next meeting regarding the purchase of items for 2021. Committee to submit these to Adrian by Friday, 6th November.

Some discussion around the large requests for ICT on the wishlists and how this fits in with the school budget. Adrian indicated that the school planned to develop an ICT plan in 2021.

John asked about the request for an updated Faction Point Shield and offered his services to look at this. John will liaise with Adrian and Narelle regarding updating this.

e) 2021 Fundraising

Matt discussed an opportunity that has been made available to the P&C by Garry Miller for a manure drive. Garry is happy to donate the sheep manure for the P&C to sell. Matt suggested that we should organize a day where people could bag their own manure, and we could offer to deliver to people who do not want to bag their own for an additional charge. Matt will organize this for February, 2021. Carissa will advertise in the school newsletter towards the end of the year, and in the January Blarney.

f) Intentions of Committee Members in 2021

Carissa indicated that she will be stepping down from the Secretary position in 2021. All other committee members present were happy to continue in their roles in 2021.

IX. Adjournment @ 9-15pm

Next Meeting: Tuesday, 1st December at 7pm.

Beverley District High School P&C Association

Treasurers Report

For the period ended 19/10/20

Reconciled Bank Balances as at

19-Oct-20

	Bal @ 20/7/20	Bal @ 19/10/20	Movement
Main Account - 69423	\$ 12,788.19	\$ 17,911.96	\$ 5,123.77
Cash on Hand	\$ 1,050.00	\$ -	-\$ 1,050.00
Canteen Account - 45284	\$ -	\$ -	\$ -
KPP Account - 46527	\$ 3,472.79	\$ 3,472.79	\$ -
Investment Account - 277692476	\$ 15,561.90	\$ 15,562.54	\$ 0.64
P&C Allocation	\$ 14,061.90	\$ 14,062.54	\$ -
KPP Allocation	\$ 1,500.00	\$ 1,500.00	\$ -
	<u>\$ 32,872.88</u>	<u>\$ 36,947.29</u>	<u>\$ 4,074.41</u>

	Main	Cash	KPP	Investment	TOTAL	YTD
Receipts						
Donations						
Fundraising	\$ 10,519.81				\$ 10,519.81	\$ 1,100.00
Grant Monies						\$ 14,081.01
Interest				\$ 0.64	\$ 0.64	\$ 6,352.00
Memberships						\$ 9.32
Reimbursed School Fees to School Act (Pd incorrectly to P&C)						\$ 57.00
Transfer of Funds						\$ 20.00
Uniforms	\$ 1,230.00				\$ 1,230.00	\$ 12,791.95
	<u>\$ 11,749.81</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0.64</u>	<u>\$ 11,750.45</u>	<u>\$ 7,863.00</u>
Payments						
Admin						
Canteen costs						\$ 39.00
Capital Costs						\$ 71.26
End of Year Celebrations						
Fundraising						
Insurance	\$ 3,894.59	\$ 1,050.00			\$ 4,944.59	\$ 100.00
Reimbursed School Fees to School Act (Pd incorrectly to P&C)						\$ 5,100.59
Transfer of Funds						\$ 150.00
Uniforms	\$ 2,731.45				\$ 2,731.45	\$ 12,791.95
WACSO Fees						\$ 7,692.98
Wishlists						\$ 356.56
	<u>\$ 6,626.04</u>	<u>\$ 1,050.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,676.04</u>	<u>\$ 18,200.00</u>
Net Transfers						
NET						
	<u>-\$ 5,123.77</u>	<u>-\$ 1,050.00</u>	<u>\$ -</u>	<u>\$ 0.64</u>	<u>-\$ 4,074.41</u>	<u>-\$ 2,247.66</u>
Outstanding/Unpresented Items						
Receipts						
Footy Club Invoice for Alcohol \$655.95						
Payments						
Disco Amenities Hire \$152						
Container for Change Trailer Charges (Approx \$1,600)						
Slye Carlshausen						
Treasurer						

21/10/2020

Principal Report – P & C Meeting:

Welcome to Term 4

Welcome back to Term 4. With the addition of a couple of interschool sporting carnivals due to COVID-19 disruptions, Year 7 – 10 Camp next week, ongoing K – 10 transition (e.g. Kindergarten 2021, Year 100 2021 Transition to Northam SHS and other destinations), regular excursions and end of term reward activities, our Presentation Night and Student Reporting, School Board elections and the development of our Annual School Report, together with school planning for 2021, this Term 4 is going to be really busy and full of events, deadlines and commitments. As at any time, if you are feeling overwhelmed with any aspect of our end of year calendar, arrangements for 2021 and / or any of your children are feeling the burden of a busy term please let the school know via your classroom teacher or by making contact with either Aliesha Murray or myself via the Front Office. We will be attempting in all instances to make our finish to the year a positive and rewarding one.

New Teacher – Mr John Dautopulos

A very warm welcome and congratulations to Mr John Dautopulos who was the successful applicant in the recent staffing appointment process completed for our Secondary Mathematics and Science Teaching position for Term 4. He is our fixed term replacement for Sharyn Morrell who is on leave for the duration of this term. I am sure you will all make John feel welcome and support his teaching in our school.

Congratulations and Farewell – Mr Jacob Hare

Congratulations and farewell to Mr Jacob Hare. Jacob has accepted an appointment at the Shire of Quairading as part of their Works and Gardening Team. This is a big step for Jacob with regards to his career and he is to be commended on his service, dedication and commitment to Beverley DHS during his tenure as School Gardener with our school. At morning tea on this Thursday we will have a short farewell for Jacob, as this is will be his last day at Beverley DHS. On behalf of the entire school community I wish Jacob all the best for the future.

Continuation of Phase 4 of the COVID-19 Roadmap announced Monday, 19 October 2020

Phase 4 restrictions will continue and no date has been set for movement into Phase 5. For schools holding events on school grounds, there is no change to current requirements. We will continue to keep you informed of planning for any upcoming school events (e.g. carnivals, presentation night etc.) through normal school modes of communication.

Centre for Excellence in the Explicit Teaching of Literacy – Expression of Interest

The school has nominated to be one of 60 primary public schools to be selected for participation in Round 3 of the Explicit Teaching of Literacy Internship which is partnership between the Department of Education and Curtin University. If selected one of two nominated primary teachers will be provided with professional learning, coaching and mentoring to strengthen, expand and share exemplary explicit teaching practices for literacy in our school and in at least one partner school. The outcome of our nomination will be known later this term.

Year 10 OLNA 2020

Schools and students need to always celebrate stories of success and achievement. I am pleased to report that all of Year 10 students have successfully completed the Online Literacy and Numeracy Assessment (OLNA) testing for 2020. This means that all of our Year 10 students have achieved the minimum level of literacy and numeracy to attain Year 12 graduation as part of their Western Australian Certificate of Education (WACE) and that they pre-qualify for entrance into all Year 11 Mathematics and English courses on offer. Well done to all of our Year 10 students and to the secondary staff involved with all of the preparation, intervention and support of our students for this testing.

School Board 2021 – Vacancies – Nominations and Elections – Term 4 2020

Nominations for the vacant school board positions for 2021 closed on Wednesday 15th October 2020. I can report that we received four parent nominations for the two vacancies which will exist next year. At our next School Board Meeting on Wednesday 4th November 2020 we will endorse our nominated candidates and commence the election

The National School Opinion Survey - Parent Survey closed last Friday 16th October 2020. We are currently collating this data in preparation to share our findings and recommendations with the School Board at our next meeting. Some of the data, findings and recommendations will form the basis of our Annual School Report for 2020. Thank you to everyone who completed the survey.

National Quality Standard

School staff use the National Quality Standard to improve student development and learning in Kindergarten to Year 2 and are required to reflect on current practice, identify priorities for improvement and to inform school planning in early childhood. The National Quality Standard (NQS) includes seven quality areas:

1. Educational program and practice.
2. Children's health and safety.
3. Physical environment.
4. Staffing arrangements.
5. Relationships with children.
6. Collaborative partnerships with families and communities.
7. Governance and leadership.

These areas consist of 40 elements organised into 15 standards. As a school we have self-assessed that we meet every element in each standard of the seven quality areas. This is an excellent achievement and I would like to congratulate all of the teaching and non-teaching staff who work across this area. A special thank you to Mrs Sally Kilpatrick for completing the assessment, reflection and evaluation on behalf of the school.

School Oval Update

Late last term I made the difficult decision to prohibit all staff, student and external gardener services access to our School Oval. As most of you will be aware the School Oval is in a state of significant disrepair, appearance and erosion. This is a significant occupational and safety issue for the school and one that I have once again on behalf of the school escalated to higher levels within the Department of Education. I have received recent communication from the relevant team responsible for Facilities that they are investigating a solution for the School Oval's restoration, improvement and repair. As such, significant repairs and upgrades to the School Oval's reticulation system will be undertaken at no additional cost to the school. These works to our reticulation should commence and be completed shortly. I will keep you all updated of further developments as they arise. Thank you to everyone, especially our students, for your patience and resilience in adjusting to this ongoing issue, and to the School Board and Grounds Committee for their ongoing pursuit of a resolution to this issue.