

Beverley District High School P&C
MINUTES

Tuesday, 21st July 2020

Type of Meeting: General Meeting

Meeting Chair: Matt Davey

Attendees: Aliesha Murray, Skye Carlshausen, Carissa Shaw, Matt Davey, Bruce Kilpatrick, Jacinta Murray, Christine Hagan, Hollie Smith

Apologies: Sharlee Higgins, Kristy Parker, Tamara Nixon, Megan Vandenberg, Ben Ratz

- I. Opening of Meeting @ 7.09pm
- II. Approval of minutes from last meeting and business arising from the minutes.

Moved: Carissa

Seconded: Skye

- III. Correspondence In- As per correspondence book.

- IV. Correspondence Out-

- June General Meeting Minutes
- July Meeting- Reminder Email and Call for Agenda items
- School Newsletter Notes- Term 2, Week 10
- Beverley DHS- Support for Super 66 Gaming License
- Racing and Gaming Application for P&C Lotto
- Shire of Beverley and Beverley Police Station- Support for Liquor License for Quiz Night
- Beverley Shire Grant Acquittal

- V. Treasurer's Report- See attached

Moved: Skye

Seconded: Carissa

- VI. Principal's Report-

- Staff completed a First Aid course at school yesterday
- Ben Ratz's last day in Beverley is this Friday
- Adrian Lister starts as Principal this Thursday. Initially in the Principal position for 3 months with a possibility of extension to 6 months.
- Hopefully there will be an outcome to the Principal position in January

- VII. Sub-Committee Reports-

- Uniform Shop- No formal report.

Skye has investigated the possibility of looking at Uniform West as a uniform supplier. Under their system, they carry the stock so no P&C money is tied up in uniforms (Currently we hold about \$10,000 worth of stock). Discussions are still in a preliminary stage as to whether they would take on a small rural school- Skye will inform committee as to any progress she makes. If we were to change uniform suppliers, they may not supply the exact same polo, however Aliesha indicated that as long as it was very similar and could be 'phased in', this would not be a problem. Carissa will hold off on advertising the online portal with HyperSport until the outcome of these discussions is known.

- K-PP Committee- No meeting since last P&C meeting. Hope to meet in the next few weeks.

VIII. New Business

- a) July Blarney Notes- Quiz Night, Lotto, STEAM thankyou to Shire- Carissa will submit.

- b) Minor Shire Grant <\$1000

Carissa has spoken to Ali and P&C are eligible to apply for a minor grant as long as it is a different project to the funding applied for in the major grant. Discussion in meeting and suggested to apply for a grant to run the student disco. Carissa will organize grant application.

- c) Music Quiz Night- Saturday 12th September

- Town Hall booked for Saturday, 12th September
- Emma, Narelle and Sally met last week- they will organize the music themed quiz, hosts for the evening and scorers.
- Need to remain in current level of COVID restrictions (Stage 4) to be able to run the night.
- Entry fee set at \$15 for adults and \$5 for kids. Theme- Music and each table needs to bring a table center-piece related to their theme. Maximum of 18 tables in total, and 3 kids tables (Year 5+).
- Advertising- Skye
- Prizes (Winning Table, Door Prize, Best Dressed, Best Centre piece)- Carissa. Carissa will approach Gina at Freemason's to purchase \$25 meal vouchers using Mike's sponsorship money for the winning table. Will also organize some kids prizes for party games in the creche.
- RSVP (Manage Table Booking and Creche bookings)- Sharlee
- Decorations- Jacinta to coordinate
- Bar- Carissa will arrange liquor licence and Matt to coordinate staff, approved manager and purchase of alcohol. Carissa will ask Tennis Club to borrow Square EFTPOS and set up a Square account for the P&C.
- Intermission Games- Aliesha to coordinate (Coins for bottle of alcohol and photo booth with props)
- Raffles- Hollie to coordinate
- Auction (to be run while scoring is being completed at the end of the night). Maximum of 5 lots. Skye to coordinate and approach Kristy and Tamara to assist in sourcing items.

- Creche. Sharlee to coordinate arranging at least 3 people to supervise the children. Carissa will organize Muffins and Milo for kids in the creche. Matt to organize a projector for the movie screen. ?Some party games early in the night.
 - All Committee to assist with set up of the hall on Saturday 12th in the morning.
- d) P&C Super 66 Lotto- Gaming license approved. Carissa has arranged gaming license and can advertise from 21st July with first draw on Saturday, 15th August. Tickets allocated to committee members to assist with ticket sales. To be returned to Carissa. Carissa will coordinate advertising the weekly winners and prize money for winners.
 - e) Expressions Tea-Towel- On hold. Sharlee to follow up final self-portraits. Carissa and Skye will follow-up submitting design at the end of Term 3 and plan to advertise for purchase in Term 4 for Christmas.
 - f) Student Disco- Plan for 18th September at the Amenities Building. Carissa will book a DJ and advertise with a permission slip closer to the time. Jacinta will book Amenities. Will need volunteers to assist with set up, clean up and food- to be arranged at the next meeting.
 - g) Containers for Change- Have received the initial \$1600 of grant money. Paul Higgins has contacted Matt and offered to build a trailer which would likely be better quality than what we would be able to buy reconditioned in Perth. Matt to liaise with Paul and get this organized.
 - h) Sponsorship- Phil Crute from Hannafords contacted Matt offering \$500 to the P&C in Sponsorship- just needs to be allocated to a project. Discussion at meeting and agreed to allocated to STEAM. Matt will let Phil know.

IX. Adjournment @ 8-45pm.

Next Meeting Tuesday, 8th September at 7pm.

Beverley District High School P&C Association

Treasurers Report

For the period ended 20/7/20

Reconciled Bank Balances as at

20-Jul-20

	Bal @ 24/6/20	Bal @ 20/7/20	Movement
Main Account - 69423	\$ 6,163.91	\$ 8,601.81	\$ 2,437.90
Cash on Hand	\$ -	\$ -	\$ -
Canteen Account - 45284	\$ -	\$ -	\$ -
KPP Account - 46527	\$ 3,472.79	\$ 3,472.79	\$ -
Investment Account - 277692476	\$ 15,559.62	\$ 15,560.58	\$ 0.96
P&C Allocation	\$ 14,059.62	\$ 14,060.53	\$ -
KPP Allocation	\$ 1,500.00	\$ 1,500.00	\$ -
	\$ 25,196.32	\$ 27,635.18	\$ 2,438.86

	Main	Canteen	KPP	Investment	TOTAL	YTD
Receipts						
Donations	\$ 1,537.20				\$ 1,537.20	\$ 600.00
Fundraising	\$ 1,600.00				\$ 1,600.00	\$ 2,086.20
Grant Monies						\$ 5,600.00
Interest			\$ 0.96		\$ 0.96	\$ 7.36
Memberships						\$ 55.00
Reimbursed School Fees to School Act (Pd incorrectly to P&C)						\$ 20.00
Transfer of Funds	\$ 140.00				\$ 140.00	\$ 12,791.95
Uniforms	\$ 3,277.20			\$ 0.96	\$ 3,278.16	\$ 4,927.00
						\$ 26,087.51

Payments						
Admin					\$ -	\$ 39.00
Canteen costs					\$ -	\$ 71.26
Capital Costs					\$ -	\$ -
End of Year Celebrations					\$ -	\$ 100.00
Fundraising					\$ -	\$ 156.00
Insurance					\$ -	\$ 150.00
Reimbursed School Fees to School Act (Pd incorrectly to P&C)					\$ -	\$ 20.00
Transfer of Funds					\$ -	\$ 12,791.95
Uniforms	\$ 839.30				\$ 839.30	\$ 4,712.51
WACSSO Fees					\$ -	\$ 556.56
Wishlists					\$ -	\$ 18,200.00
	\$ 839.30	\$ -	\$ -	\$ -	\$ 839.30	\$ 36,597.28

Net Transfers						
	\$ 2,437.90	\$ -	\$ -	\$ 0.96	\$ 2,438.86	\$ 10,509.77
NET						

Outstanding/Unpresented Items

Receipts	
DCP Uniform Payments yet to be received	\$ 904.00

Payments

Skye Carlshausen
Treasurer