



**Beverley District High School**  
**School Board Meeting - Room 2 ICT Lab**

**MINUTES**

**Independent Public School - Successful, Supportive, Sustainable**

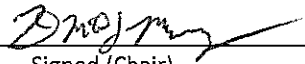
<b>DATE:</b>	8 <sup>th</sup> September, 2021	<b>TIME:</b>	6:50pm for a 7:00pm start	<b>CHAIRPERSON:</b>	Damien Murray	<b>MINUTE SECRETARY:</b>	Alisha Murray
<b>ATTENDEES:</b>	Damien Murray (Parent), Darrell Hagan (Parent), Deb Kitai (Parent), Vanessa Hewitt (Parent), Adrian Lister (Principal), Sarah Aynsley (Staff), Samantha Gollan (Staff), Michael Barrett-Lennard (Community Member).						

#	Time	Item	Who will Lead?	Status	Discussion / Progress / Note / Confirm /Report	Action and/or Timeline, Notes
1.0	7:00	<b>Welcome and Apologies</b>				
1.1		Opening and welcome. Acknowledgement of Country.	Chair	Note	Apologies: Vanessa Schilling (P)	Absentees: Nil. <u>Terms of Reference 10.1: Quorum</u> At a meeting, fifty per cent of members present in person at a Board meeting constitute a quorum. (N.B This includes electronic means).
1.2		Confirmation of the Agenda.	Chair	Confirm	Call for late General Business items.	<u>See # 4.1 below.</u>
2.0	7:05	<b>Disclosure of Interests</b>				
2.1		Disclosure of Interest.	Chair	Note	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	Damien identified that he has children who are a part of the private tutoring music program.
3.0	7:08	<b>Minutes of Previous Meeting</b>				
3.1		Review previous meeting minutes.	Chair	Confirm	Endorsement of the previous meeting minutes as an accurate representation of the meeting. Emailed Monday 20/08/2021 11.40am.	Moved: Damien Murray Seconded: Sarah Aynsley
4.0	7:12	<b>Actions Arising from previous</b>				
4.1		Carryover: General Business.	Chair	Note	<b>Carryover: Discussion from previous meeting not completed. (General Business).</b>	NAPLAN Data > See 6.3.
5.0	7.15	<b>Correspondence</b>				
5.1		IN: • Nil.	Adrian	Note	• Primary Science Funding.	<b>Attachment 1:</b> Primary Science Funding. • Adrian has applied to be a part of the refurbishment and resources option as opposed to the \$40 000 resources grant.

5.2		OUT: • Nil.	Adrian	Confirm		<ul style="list-style-type: none"> <li>A proposal is being submitted to the minister.</li> </ul>
6.0	7.20	<b>Agenda Items</b>				
6.1		Principal Report.	Adrian	Note	<ul style="list-style-type: none"> <li>Principal to provide report.</li> </ul>	<p><u>Provided Monday 06/09/2021 via email.</u></p> <p>Reviewed the report.</p> <ul style="list-style-type: none"> <li>Plans have been approved for the Nature Play Area at the Playgroup. The Nature Play Area construction will commence on the Term 3 holidays. School to provide safety procedures and supplies in the case of a medical injury or emergency.</li> <li>Kingsley Wilson (School Gardener) to use the lawn removed from the playgroup for lawn repairs around the school.</li> <li>Consultation with local Aboriginal elders regarding the planned yarning circle to occur.</li> </ul>
6.2		School Governance and Capacity Audit.	Adrian	Decide	<ul style="list-style-type: none"> <li>School Board Self-Assessment Tool Survey results.</li> </ul>	<p>To examine online at meeting.</p> <ul style="list-style-type: none"> <li>Discussion platform for Board Chair to communicate meeting outcomes to the parents and community - to be investigated (possibly Blarney and social media platforms).</li> <li>Strategy feedback regarding school direction will be sought from all stakeholders post the School Review in November.</li> </ul> <p><b>ACTION:</b> Adrian to email full survey report to Board with minutes.</p>
6.3		Preliminary Review of NAPLAN Data 2021.	Adrian	Note	<ul style="list-style-type: none"> <li>Preliminary data review for Year 3, 5, 7, and 9 students.</li> </ul>	<p><u>Provided at meeting.</u></p> <p>NAPLAN 2021 Preliminary Data.</p> <ul style="list-style-type: none"> <li>Positive results received. Discussed and viewed Literacy and Numeracy across Yr. 3, 5, 7 &amp; 9.</li> <li>Tremendous results in Yr. 3. Result of strong early intervention in literacy and numeracy strategies in K - 3.</li> <li>Students below the national minimum are known and targeted intervention is planned for these students.</li> <li>Parent reports will be sent home with student in the following week.</li> </ul>

6.4		Planning for School Board 2022	Adrian	Confirm	<ul style="list-style-type: none"> <li>Board membership.</li> <li>Parent and Staff Representative Elections for 2022.</li> <li>Further training and support.</li> </ul>	<p><b>Attachment 2:</b> Board Member Length of Term Tracker.</p> <p>1 X parent representative position and 1 x staff position (3 year terms) available for 2022.</p> <p><b>ACTION:</b> Adrian to call for nominations in the Week 9 newsletter. Nominations due in Week 3 Term 4. Election to follow. Information to be shared on Facebook.</p>
6.5		Policy Review Updates	Adrian	Note	<ul style="list-style-type: none"> <li>Beverley DHS Behaviour Management Policy 2022 DRAFT.</li> <li>Beverley DHS Student Services Policy 2022 DRAFT.</li> <li>Beverley DHS Student Dress Code Policy 2022 DRAFT.</li> </ul>	<p><u>Provided at meeting and examined online.</u></p> <ul style="list-style-type: none"> <li>Behaviour Management Policy Draft and Student Dress Code Policy DRAFT presented.</li> <li>Together with Student Services Policy expected to be completed for Board review and endorsement were required in Term 4 for 2022 implementation.</li> </ul>
6.6		Grounds and Oval Update	Adrian	Note	<ul style="list-style-type: none"> <li>Update of ongoing planning for School Oval Reconstruction.</li> </ul>	<ul style="list-style-type: none"> <li>Damien proposed that a Lawn Priority Area Plan be developed should we encounter dry years. Proposed order: Front lawn, secondary and music lawn area then junior oval.</li> <li>Discussed plans to re-locate School Bus Area to the Kindy entrance in future.</li> </ul> <p><b>ACTION:</b> Adrian to make contact with School Bus Contractors to facilitate relocation to purpose built bus bay on north side of school.</p>
7.0	8:30	<b>Reports</b>				
7.1		Finance Report.	Adrian	Confirm	<ul style="list-style-type: none"> <li>One Line Budget Summary.</li> <li>Consolidated Financial Report Cash &amp; Salary.</li> </ul>	<p><u>Provided Monday 06/09/2021 via email.</u></p> <p><b>ACTION:</b> Board noted financial report.</p>
8.0	8:35	<b>General Business</b>				
8.1	8.40	Private Tuition Instrumental Music Program - Update	Adrian	Note	<ul style="list-style-type: none"> <li>Update Private Tuition Instrumental Music Parents and School Board Members.</li> </ul>	<ul style="list-style-type: none"> <li>Adrian met with Minister of Education. Sue Ellery to discuss Private Tuition. Result: She is speaking to the Director General regarding this issue, although change is unlikely.</li> <li>Board Members are to advise any parents to contact Mia Davies and Darren West in writing.</li> <li>All effected schools are still pursuing this issue where appropriate.</li> </ul>
8.2	8.42	School of Instrumental Music – Proposal 2022.	Adrian	Decide	<ul style="list-style-type: none"> <li>Discuss proposal to access School of Instrumental Music (IMSS) for Instrumental Music Program for selected students Year 5 - 10.</li> <li>School Board support required.</li> </ul>	<ul style="list-style-type: none"> <li>Proposal to be put to Staff CaSS (Curriculum and Student Services) committee.</li> <li>School Board to then consider at next meeting and provide support.</li> </ul>

		General Business Michael Barrett-Lennard feedback			<ul style="list-style-type: none"> <li>Feedback for teachers.</li> </ul>	<ul style="list-style-type: none"> <li>Congratulations to the BDHS teachers on their hard work and support of the students to achieve the positive NAPLAN results.</li> </ul>
		Damien Murray Feedback			<ul style="list-style-type: none"> <li>Student Leadership Feedback.</li> </ul>	<ul style="list-style-type: none"> <li>Damien commended the school for hosting the Student Leadership Forum in Beverley. There were a fabulous group of student leaders who responded with feedback to Infrastructure WA on the Draft WA Infrastructure Strategy 2022 – 2042.</li> </ul>
9.0	8:30	Next Meeting:			27 <sup>th</sup> October, 2021 (Term 4 - Week 3)	
		Number 7 of 2021	Chair	Note	Time: 7.00pm	Date: 08/09/2021
10.0		Meeting close	Chair	Confirm		Meeting closed at 8.45pm

  
 Signed (Chair)

3/11/21  
 Date: