

**Beverley District High School P&C**  
**AGM Meeting Minutes**

Tuesday, 18<sup>th</sup> February, 2020  
5-30pm @ the Beverley DHS Library

Meeting Chair: Bruce Kilpatrick

Attendees: Bruce Kilpatrick, Carissa Shaw, Skye Carlshausen, Mike Fairclough, Hollie Smith, Alex Kop, Brett Shaw, Kristy Parker, Jodie Bell, Jacinta Murray, Emma Davey, Jenny Ware, Bec Halbert, Sharlee Higgins, Paul Higgins, Mel Blechynden, Kristian Blechynden, Drew Doncon, Matt Daey, Darrell Hagan, John Hawke, Sarah Aynsley, Kellie Shaw, Jen McCarthy, Angela Sims, Tess Hawke, Sally Kilpatrick, Sam Gollan, Aliesha Murray

Apologies: Jaylee Tonkin, Narelle Bailey, Carly Veitch, Ben Ratz

- I. Opening of Meeting at 5.41pm
- II. Approval of minutes from last meeting and business arising from the minutes.

Moved: Carissa Shaw

Seconded: John Hawke

- III. President's Report- See Attached
- IV. Treasurer's Report- See Attached
- V. Review of Bank Signatories

Current Bank Signatories are Bruce Kilpatrick, Tim Elsegood and Jacinta Murray.

2020 Bank Signatories will be changed to Matt Davey, Skye Carlshausen and Jacinta Murray.

- VI. New Business

a) Election of Office Bearers

POSITION	NOMINEE	NOMINATED BY	SECONDED	ACCEPTED
PRESIDENT	Matt Davey	Bruce Kilpatrick	Carissa Shaw	Yes
VICE PRESIDENT				
SECRETARY	Carissa Shaw	Brett Shaw	Jacinta Murray	Yes
TREASURER	Skye Carlshausen	Bruce Kilpatrick	John Hawke	Yes
UNIFORM SHOP	Kristy Parker	Bruce Kilpatrick	Jacinta Murray	Yes
K-PP REP	Hollie Smith	**Nominated and accepted at KPP AGM on 26/2/2020		
GENERAL	Sharlee Higgins	Sharlee Higgins	Sarah Aynsley	Yes
GENERAL	John Hawke	John Hawke	Sarah Aynsley	Yes
GENERAL	Jacinta Murray	Jacinta Murray	Sarah Aynsley	Yes
GENERAL	Hollie Smith	Hollie Smith	Sarah Aynsley	Yes

VII. Adjournment @ 6.00pm

Next Meeting: Feb 2021

## 2020 President report

Good evening ladies and gentlemen boys and girls. The P&C have once again had a busy year in 2019. The following fund-raising activities were undertaken with the generous support of the P&C committee and the school community.

- \* Providing service staff at a local wedding in March.
- \* Meat tray raffle at the school opening day
- \* Various sausage sizzle including at a local clearing sale, on the federal election day, and as an 'end of term' canteen option for the students.
- \* Annual Winter cake stall and wood raffle.

This fundraising has allowed the P&C to fulfill it's 2019 goal of providing resources to each of the 3 developmental learning teams within the school which enhance and improve the educational outcome for the students.

The recourses provided were.

- A 'reading eggs subscription for all students from kindy to year 2
- Recourses for science boxes for students in years 3 to 6.
- 50% contribution towards the smartboard in room 12 allowing this to be replaced a year ahead of schedule.
- four microscopes for the science laboratory with the plan to complete the set with another four in 2020 which would allow one microscope between two students on most occasions.
- A set of hand mixes and knife sharpeners for the home economics room.

As well as our core focus on fundraising activities the P&C also voted and adopted the new WACSSO constitution at a special meeting in September which we combined with the school board to seek feedback on the school strategic plan which was well attended.

At the end of term 3, we also ran the 'spark end of term disco' for all students from kindy to year Entertainers 'Bop to you Drop' ran a semi-structed disco for the students, coordinating dance moves and karaoke, and a great time was had by all. It was wonderful to be able to run an activity where the primary aim was for the students to have an enjoyable time that they don't always have available to them.

Unfortunately, our volunteer canteen manager has to resign at the end of term 2, leaving us without a canteen service for the students in term 3. A big thankyou must be given to Mrs Jo Rose who gave so much time freely to our school canteen. After much discussion we were successful in engaging the

services of Bec Halbert to run the canteen from the beginning of term 4. This has been well supported by students and parents with exciting new initiatives such as an app to complete your order as well as reducing the volunteer burden on our members. This seems to have worked extremely well and a big thankyou must go to Bec and her team and we look forward to seeing them Again next year in term 1.

As you can imagine all the things mentioned above take a lot of work and support to make happen. To all the P&C committee and members, school community and wider community in general. A big thankyou for all the time and enthusiasm you have given. Also, a big thankyou to Mike Fairclough for his generous donation. Thank you all again and I hope you have a safe and merry Christmas and I'm hoping to see both new and old faces ready for a strong P&C in 2020.



## Treasurer's report for 2019 school year

The financial statements for the Beverley District High School P&C Association are presented to the AGM in accordance with the P&C's constitution.

The closing consolidated bank accounts for the period ended 31 December 2019 is \$38,144.95 made up of the following balances

	Opening balance	Closing balance	Net movement
	1/01/2019	31/12/2019	
Main Account	\$ 10,912.80	\$ 7,257.73	-\$ 3,655.07
Canteen Account	\$ 9,941.34	\$ 12,334.21	\$ 2,392.87
KPP Account	\$ 2,825.77	\$ 2,999.79	\$ 174.02
Investment Account	\$ 15,532.91	\$ 15,553.22	\$ 20.31
	\$ 39,212.82	\$ 38,144.95	-\$ 1,067.87

The uniform shop made a profit of \$2610, with \$10615 worth of uniforms sold in 2019.

The volunteer run canteen, which ceased in June, made \$2392.87 from the start of school year 2019. The canteen then reopened in Term 4 under the control of Bec Halbert, who provided her own sub-contracting service.

Fundraising continued to provide solid support to our children's educational experience. The various events were as follows:

- Elsegood Clearing sale \$889.45
- Wedding catering \$1200
- School open day meat raffle \$190
- Wood raffle \$1455
- Cake stall and \$50 cash raffle \$1301.70
- Blue light disco \$78.25
- A total of \$5514 was raised during the year

The P and C provided \$4500 for classroom "wishlist" items during the year. This consisted of:

- A "Reading Eggs" subscription for all students from Kindy to Yr 2
- Resources for science boxes for students in Years 3 to 6
- 50% contribution towards the Smart Board in Room 12, allowing this to be replaced a year ahead of schedule

- 4 microscopes for the Science Laboratory, which replaced outdated equipment and allowed students access to good quality, easily operable equipment. The plan is to complete the set in 2020 with another 4 microscopes, meaning 1 microscope shared between 2 students
- A set of hand mixers and knife sharpeners for the Home Economics Room

The Kindy Pre Primary (KPP) ran a few fundraisers too, these consisted of :

- The swimming carnival sausage sizzle which raised \$427.60
- An Easter Hat parade \$216.80
- Interschool cross country food \$462.59
- A donation from the Bailey family \$400
- Hot dogs at athletics carnival in term 3 \$887.75
- Christmas raffle \$587.20

In total the KPP raised \$2,981.94

#### Costs

The administration costs included WACCS membership of \$510, uniform stock insurance of \$174 and public liability insurance for volunteers of \$330. Canteen membership of \$90 was paid also. These costs were up marginally from 2018.

So in summary, the bank accounts still have significant positive balances despite spending approx. \$1000 more than was received.

Tim Elsegood

Treasurer