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**Beverley District High School
School Board (Meeting #2) - School Library
AGENDA**

Independent Public School - Successful, Supportive, Sustainable

DATE:	31 st March 2026	TIME:	4:50pm for a 5:00pm start	CHAIRPERSON:	Chad Atkinson	MINUTE SECRETARY:	Jennifer Murray
ATTENDEES:	Chad Atkinson (Parent), Wendy Norris (Principal), Sally Kilpatrick (Staff), Jaylee Tonkin (Staff), Leighton Fraser (Parent), Jason Bury (Parent), Drew Doncon (Parent), Lois Edwards (Community)						


#	Time	Item	Who will Lead?	Status: Discussion / Progress / Update / Note / Confirm / Report / Endorse	Action and/or Timeline, Notes
1.0	5:00	Welcome and Apologies			
1.1		Opening and welcome. Acknowledgement of Country.	Chair and Principal	Note	Absentees: Jason Bury Terms of Reference 10.1: Quorum At a meeting, fifty per cent of members present in person at a School Board meeting constitute a quorum. (N.B This includes electronic means).
1.2		Terms of Reference, Code of Conduct, Roles and responsibilities	Wendy	Confirm	Attachment 1 : Terms of Reference, Code of Conduct signed.
1.3		Confirmation of the Agenda.	Chair/ Wendy	Confirm	Funding agreement Canteen Crunch and Sip Add a standing item for General Discussion
2.0		Disclosure of Interests			
2.1			Chair	Note	Nil
3.0		Minutes of Previous Meeting			
3.1		Review previous meeting minutes.	Chair	Confirm	Confirmed
4.0		Actions Arising from previous			
4.1		Carryover: General Business.	Chair	Note/ Confirm	Attachment 2: Whole School Improvement Plan Noted

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5.0	Correspondence				
5.1			Note		NIL
6.0	Agenda Items				
6.1	Student Leaders Visit	Emma	Report	<ul style="list-style-type: none"> A selection of student leaders presenting brief reports. 	<p>Moriah, Libby and Glenn attended. T1: What is working well: Basketball coaching from Jarrod in Northam was great</p> <ul style="list-style-type: none"> Shine and Dine – in Secondary Reduction in swearing compared to last year Students are involved in games at recess and lunch Communication for leaders – Compass, emails, rosters, meetings Secondary play / hang out area – installed this week SLIDE working well (except for HASS) SPARK and positivity – SPARK tokens – lots being used. Students are being asked for ideas and opinions eg: feedback on Cross Country <p>T1: Even better if:</p> <ul style="list-style-type: none"> Remembering to do flag duty – some leaders forget Secondary students want a water fountain near Library Bullying – name calling to stop Canteen! Or ability to buy lunch Monkey bars – primary More opportunities to work older students with younger students
6.2	Principal Report	Wendy	Note	<ul style="list-style-type: none"> Principal to provide report. 	Attachment 3 Principal Report. Attached. Noted
6.3	School Board Chair Annual Report	Chair		<ul style="list-style-type: none"> School Board Chair Report 	NIL
6.4	Reporting	Wendy	Note	<ul style="list-style-type: none"> Review of BDHS Annual Report 2025 	Attachment 5 Acknowledge Alisha Murray for her work on the Report in 2025. Noted
6.6	Faction Cross Country Update	Wendy	Note	<ul style="list-style-type: none"> Faction Cross Country Update 	Provided in Principal's Report
7.0	Reports				
7.1	Finance Reports	Wendy	Confirm	<ul style="list-style-type: none"> School Financial Summary Report. 	Attachment 6 Confirmed

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8.0	General Business					
8.1	Funding Agreement	Wendy	Note	Principal and Chair to sign funding agreement	Noted and signed	
8.2	General Discussion	Chair	Note	Add in a standing General Discussion item to each meeting	A time where members can bring up questions, parent feedback etc to the meeting. Noted, will add in to future meeting agendas.	
	Canteen	Leighton	Note	Canteen	Leighton Fraser: Has a canteen contact, will pass on Wendy's details. Dept of Edu has provided funding to upgrade canteen facilities. Many school canteens are run by P&Cs however BDHS P&C does not have capacity. School would be open to a contractor approaching them to run a canteen.	
	Crunch and Sip	Chair	Note	Crunch and Sip Discussion	Crunch and Sip is generally at 12 noon. Parent feedback as it is a little late, can it be structured differently to provide a break/food between start of school and recess. Noted: some students are allowed Crunch and Sip all day, some classes have Crunch and Sip earlier. Wendy to bring parent feed back to staff to discuss.	
9.0	Number #2 of 2026 Meeting close	Chair	Confirm	Meeting closed 6:09		
10.0	Next Meeting: Number #2 2026	Chair	Confirm	Date: 4th June (Thursday, Week 7), 5pm		



 Signed (Chair) _____ Date: 9/6/26