Beverley District High School
School Board (Meeting #4) - School Library
MINUTES

Independent Public School - *Successful, Supportive, Sustainable*

DATE:	*03 September 2026*	**TIME:**	**4:50pm for a 5:00pm start**	**CHAIRPERSON:**	*Chad Atkinson*	**MINUTE SECRETARY:**	*Jennifer Murray*
ATTENDEES:	Jaylee Tonkin, Sally Kilpatrick, Wendy Norris, Chad Atkinson, Drew Doncon, Leighton Fraser, Lois Edwards, Jason Bury. Parents – Carley Veitch, Hayley Bury						

#	Time	Item	Who will Lead?	*Status:* Discussion / Progress / Update / Note / Confirm / Report / Endorse		Action and/or Timeline, Notes
1.0	**5:45**	**Welcome and Apologies**				
1.1		Opening and welcome. Acknowledgement of Country.	Chair and Principal	Note	Apologies:	Terms of Reference 10.1: Quorum At a meeting, fifty per cent of members present in person at a School Board meeting constitute a quorum. (N.B This includes electronic means).
1.2		Confirmation of the Agenda.	Chair/ Wendy	Confirm	Call for late General Business items.	Nil
2.0		**Disclosure of Interests**				
2.1			Chair	Note	Identify real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	Nil
3.0		**Minutes of Previous Meeting**				
3.1		Review previous meeting minutes.	Chair	Confirm	Endorsement of the previous meeting minutes as an accurate representation of the meeting.	Endorsed
4.0		**Actions Arising**				
4.1		Carryover: General Business.	Wendy	Note/ Confirm	Carryover: Discussion from previous meeting not completed. (General Business).	Nil
5.0		**Correspondence**				Nil
6.0		**Agenda Items**				
6.1		NAPLAN	Wendy	Report	NAPLAN Results Discussion	BDHS Naplan results were discussed.

6.2		Principal Report	Wendy	Note	• Principal to provide report.	Principal Reported On: - BDHS involvement in Wellbeing Pilot - BDHS involvement in Special Needs EA Pilot - Business Plan (in holding phase), plan will be adjusted to 2027-2029 plan - Math program will be transitioning to Learning Through Doing approach - Welcome Heidi Hutchings to school (Year 5/6 Teacher) - EA and Support Staff Appreciation Week - Beginning of 2027 Planning
6.3		Parent-Teacher Interviews	Wendy	Confirm	Date confirmed Term 4, Thursday 12th November	Confirmed
6.4		Board Member Terms	Wendy	Note	Board Member Terms up for re-election: - Chad Atkinson	JM to confirm Chad Atkinson Term
7.0		**Reports**				
7.1	[redacted]	Finance Reports	Wendy	Confirm	• School Financial Summary Report.	***Attachment 3 – Provided at meeting*** Summary provided for School Board consideration and confirmation. Note: - On track to spend correct percentage of budget - 2026 budgets closed at end of Term 3, - Staff budgets for 2027 are being prepared - Board encouraged to ask parents to complete the 2027 Student Intention Survey - Housing shortage in Beverley is having an impact on the school enrolment numbers Confirmed
8.0		**General Business**				
8.1	[redacted]	Meetings in Term 4	Wendy	Discuss		Week 3 (Wednesday, 28th October) and Week 8 (Wednesday, 9th December TBC) - This is so Board can confirm fees and charges prior to December 1 as per requirements.
9.0		Number **#4 of 2026** Meeting close	Chair	Confirm	**Meeting closed : 5:48pm**	
10.0	[redacted]	**Next Meeting: Number #5 2026**	Chair	Confirm	**Date: Wednesday, 28th October**	

Signed (Chair)

28/10/2026
Date: