

Beverley District High School P&C

Minutes of General Meeting

7.00pm, 23rd May 2017 @ Staff room

Attendees: Bruce Kilpatrick, John Hawke, Wendy Moore, Jacinta Murray, Anto Cooke, Aliesha Murray, Shirley Wallis, Lindon Wallis, Monica Van Der Snoek

Apologies: Sam Mearns, Linda Lewis, Kerry Anne Doyle,

Confirmation of minutes from previous meeting: Resolution – That the minutes of the meeting of Beverley District High School P&C Association held on the 27th April 2017 at 7.00pm be taken as read and confirmed as a true and accurate record. Moved Linda Lewis , seconded Aliesha Murray

Business arising from previous minutes:

Photo Packages – No packages as yet

Correspondence In: As per book. (WACSO membership, IGA Bill, Insurance for Uniforms)

Correspondence Out: Nil

Principal's Report: Presented by Wendy Moore

- School Events
 - A. Thanks to all the helpers at the faction cross country carnival – very successful
 - B. National simultaneous Storytime is on tomorrow
 - C. Grow a reader program going well
 - D. Upcoming interschool cross country is here on Tuesday.
- Staffing at school.
 - A. New chaplain starts in term 3
 - B. Karen Wansbrough has extended her leave until the end of the year. Her position will be advertised locally and throughout the state. Thanks to Jane Putrino for filling in.
 - C. New experienced education assistant has started. Thank you to Samantha Mearns for her excellent work.
- Water Harvesting
 - a. Basin has been prepared to specifications by Ray Collard.
 - b. Thanks to Dave Johnson, Peter Jenkins and Ray collard for all your work and support.
 - c. Liner due to be installed on Monday once excess water has been removed.
 - d. Blackwell's plumbing are proceeding with additional pipework at Southern side of school.
 - e. Payment is due once invoice processed should be this week.
 - f. Some additional costs in excess of initial budget to be covered by school contingencies and in-kind support.
 - g. Request support from P&C and community with fence installation early June.
 - h.
 - i. Class representatives, Year 3 Linda Lewis, Year 5/6 Anthea Cooke, Year 1 forms received back. Another note to be sent home. People have said they would like to help.

Treasurer's Report: Presented by Jacinta Murray as attached. Moved by Bruce Kilpatrick, Seconded by Monica Van Der snoek

Canteen Report: All going well still short on Volunteers to fill in some Wednesdays. At least a 1/3 of the Volunteers will leave us next year. Need to start looking at the younger year groups and gather volunteers from there and more involved. Fridays are stronger selling days than Wednesdays which is no surprise. Mrs Macs Pie and Sausage roll Cross Country day was very popular.

Monica mentioned that she couldn't do May 31st due to an appointment, had emailed all the volunteers to see if someone could fill in sadly no one. The high school students have offered to do a Hotdog and Juice box fundraiser day.

Aliesha Murray asked that all the ordering goes thru the P&C and then the P&C donate the profits to the high School Camp for 2018. All agreed on the decisions.

Report tabled by Monica Van Der Snoek Seconded by Jacinta Murray

Kindy/Pre Primary Report: No Report

Uniform Report: No Report

School Board: No meeting since last P&C meeting

General Business:

1. **Hillbilly Bingo:** All planning going well. Monica submitted a timeline so we all have an understanding of what is being done and what has been brought. Event is 18 plus only, need to get more than 5 tables for the night to go ahead. Looking outside the square and get the footy club, netball, golf and bowling clubs behind this. Something for the class reps to get a table of parents from each class
2. **Nature Playground:** Meeting has taken place. Narelle Bailey has joined the committee along with Jethro Sleer, Sally Kilpatrick, Carissa Shaw, Jacinta Murray and Wendy Moore. Jacinta presented a layout of what the Playground would look like. Mentioned some items are quite expensive if purchased from a particular supplier. Maybe able to look at alternative cheaper products once the quote and plan has been submitted to the Nature Playground WA for the grant.
3. **Class Reps:** We have had at least one parent step forward from each class to full fill the role for class rep for 2017 although need to speak with some of the year 1 parents to finalise who will fulfil that position. Now need to write out a job description as to what we need them to do for the P&C and school. Aliesha has kindly stepped forward as the Class Rep school contact and will organise a morning tea together them all together to explain the role along with Bruce. Anto asked that P&C correspondence be available at all times and suggested a folder be on hand in the staff room. Anto also asked about parent details and will the school hand them out. Wendy said it's against school policy for the school to hand out any personal details. Suggested a note go out to all parents asking to voluntarily hand out their details to the Class reps or a form saying they give their permission. A future consent form will be organised for the beginning of each year.
4. **P&C training day:** 7th June need to aim this at the Kindy to year 4/5 parents as they are the future of the P&C.
5. **Interschool Cross Country Morning Tea:** The interschool cross country will be held at the town oval next Tuesday. We will host 4 other schools with roughly 40 students from each school attending. Aliesha asked if the P&C are interested in holding a morning tea stall. Monica said she can organise all that Tea/Coffee etc. The school will put a call out for donations of morning tea items.
6. **Bank Signatory:** Just Cara Hammond left to sign

7. **Dam Fence:** School has asked if parents can help install the Dam fencing the fence is roughly 60m by 40m rectangle and needs to be completed ASAP. The Dam liner is expected to be installed next week once all the excess water has been removed. Bruce and John will organise 2 teams of about 6 people. 1st team to mark out, dig holes and install fencing posts, 2nd team to install wire and gates etc. School has ordered the materials waiting for them to be delivered.
8. **Canteen employee Insurance:** Jacinta asked if we keep paying this even though Monica does canteen on a voluntary basis. At the moment Monica is covered under the WACSO volunteer insurance. It was all agreed to keep it going. Monica mentioned that next year we will need to find a new manager, suggested we start looking about Term 4 so she can help train and organise this person.

Other Business:

Date of next meeting: 27th June 2017, at 7.00pm in the school staff room

Closure: 8:30pm